



# BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

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www.burttownship.com

Jon Babbitt, Supervisor  
Lori McShane, Clerk  
Sara Secrest, Treasurer

Timothy Jenkins  
Paul Williams  
Trustees

## Regular Meeting February 11, 2025 Community Center, 6:00 PM

### ZOOM LINK:

**Call:** 1-929-205 -6099 **Meeting ID:** 899 087 9895 then press #

**Participant ID:** Just press # when asked. **Passcode:** 1234 then press #

<https://us02web.zoom.us/j/8990879895?pwd=a2V2K0dBQS9pYndaeVRhVU1zVkNYUT09>

### AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence: Maria Johnstone, Karen Brzys
5. Approve Minutes: 01/14, 01/28
6. Dept. & Committee Reports (Park Correspondence)
7. Appointments/Resignations: none
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
  - A. Planning Commission meeting – February 20<sup>th</sup> – Conditional use public hearing
  - B. Township alleyways – Lawrence/Petersen
  - C. Law enforcement contract for 2025
  - D. Transient Merchant Ordinance Review
  - E. Public Hearing – Wilson/Woodruff Water project – USDA Application
11. **New Business:**
  - A. Fitness Center – Chris Lawless
  - B. Ambulance personnel bonuses
  - C. Chamber letter re: Fireworks donation
12. Other – Schedule special meeting – Budget workshop 02/18/2025 – Schedule Dump days
13. Public Comment (limit 2 mins each)
14. Adjournment

Signature of Township Clerk

Date and Time of Posting: February 10, 2025 – 12:00 PM

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.





**Regular Meeting of the Burt Township Board**  
**Tuesday, January 14, 2025-- Community Center - 6:00 PM**

**DRAFT**

**Attendance:** Jon Babbitt, Lori McShane, Sara Secrest, Tim Jenkins, and Paul Williams

**Public Comments:** none

**Agenda:** Motion by Secrest, second by Williams to approve agenda as written. 5 ayes.

**Correspondence:** none

**Approve Minutes:** Tim Jenkins requested two changes in the 12/10/24 minutes – add a sentence regarding the BOR appointments to clarify that we had three letters of interest, and remove “roll call vote” under the Fuel fund resolution. Motion by Secrest, second by Williams, to approve the minutes from December 10th regular meeting with corrections. 5 ayes.

**Department and Committee Reports:** Reports were available from the Assessor, DPW & Water, Fire, Library and Woodland Park. Tim Jenkins asked about a homemade Zamboni type thing to groom the ice rink and suggested we should purchase a “trainer” for the inexperienced skater to use. Discussion with park manager to ensure we are prepared for the reservation launch on February 1<sup>st</sup> and direction to look into the RV share program offered on campspot. Tim Jenkins asked for more detail on the sheriff’s statistical report.

**Appointments/Resignations:** Motion by McShane, second by Williams, to approve Jeannie Kain to the Zoning Board of Appeals (Alternate). 5 ayes.

**Supervisor Report:** December was a busy month. Met with Bob Hughes to discuss emergency services needs, as well as meeting with Sheriff Brock to discuss the patrol contract. Also went to Marquette to gather information about the Mobi mat enabling handicapped accessibility to the beach. I have met with two community members to try and resolve the alleyway property boundary issue and am starting to investigate the possibility of reopening the bathhouse on the beach. And lastly, I have decided to put the fence up across the front of the greenspace to prevent the parking of snowmobiles and prevent further damage to the new walkway. I am continuing to work on this issue to establish adequate parking areas and welcome the snowmobilers. Please see the full supervisors report also printed here in the paper.

**Treasurer’s report and Approval of Bills:** Treasurer’s report – (\$1,031,574.90) Motion by McShane, second by Williams to accept treasurer’s report and approve the bills for payment (\$13,190.36). 5 ayes.

**Unfinished Business:**

**Planning Commission:** The planning commission meetings were held on January 8<sup>th</sup> and 9<sup>th</sup>. Minutes of the meetings are on our website. They have completed another complete review of the new zoning ordinance and have sent changes/corrections to Pat Coleman for integration. The next meeting scheduled is February 20<sup>th</sup>, the public hearing for the new campground proposal in the buffer zone. The transient merchant ordinance was discussed with regard to the food trucks by the planning commission for inclusion in the new zoning ordinance. The board will also do a complete review of this ordinance and suggest updates. Please watch the website and facebook page and locations around town for future meeting dates. Copies of the draft new zoning ordinance are available at the township office or on our website – burrtownship.com. Email office@burrtownship.com with comments.

**Short Term Rentals – status and reduction of cap:** Motion by Babbitt, second by Williams, to reduce the cap from 125 to 100 total short term rental registrations. 4 ayes, 1 nay We currently have 94 active registrations.

**Mobi Mat feasibility:** Motion by Babbitt, second by Secrest, to accept the \$14,000 donation from the Rock show to be exclusively used for the purchase of a Mobi mat system for handicapped accessibility to agate beach. 5 ayes.

**Township alleyways – Lawrence/Petersen:** Board discussion regarding the township responsibility regarding the alleyways throughout town and specifically the one behind the Petersen home on Brazel street. Issue was tabled pending further investigation.

**Beach Bathroom Repair:** Supervisor Babbitt will discuss with both Mike Beck and Park manager and inquire with local contractors to get an idea of what is needed to get this bathroom up and running again.

**New Business:**

**Budget Amendment – General fund to Medical:** Motion by McShane, second by Williams, to authorize a budget amendment to allow for a transfer of \$3,000 from the general fund to the medical center fund. 5 ayes. The medical center fund was in a deficit due to the new siding project this past summer that went over budget.

**Law enforcement contract – Road patrol invoice:** Motion by McShane, second by Babbitt, to approve the invoice from Alger County for \$13,318.36 for the extra patrol in the months of July through December 2024. 5 ayes. Board has requested Supervisor Babbitt to pursue negotiating a new contract with the Alger County Sheriffs department.

**Maresa Contract – School Tax collection:** Motion by McShane, second by Williams, to approve the contract with Maresa, to collect the school taxes and disburse them to the school for a fee of \$6,600. 5 ayes.

**Wellhead Protection Plan:** Current Wellhead protection plan was created in 2016 and is need of review. We need to create a new committee to review and update per EGLE requirements. We would like to include any community member with water system experience or just someone interested in the quality of our water here in Burt Township. Please contact the township if you are interested.

**Policy Review Committee:** Trustee Jenkins suggested we review the policies as a whole to ensure we are following current procedures and ensure they are all up to date. Each board member to review both the Township Board and Administrative policies as well as the Employee policies and we will discuss again at a future meeting.

**Other:** Special budget review meeting scheduled for January 28, 2025, at 6:00 PM. **Please notice the flyers throughout town and on our facebook page and website – sign up for text message alerts to stay informed of special meetings and other township notifications.**

**Public Comment:** Trustee Jenkins asked for reports of township long term debt, which will be discussed at our budget workshop meetings in February, and asked about the status of the coastal resiliency grant workshop Supervisor Babbitt is involved in

**Adjournment:** 7:45 PM

Respectfully submitted January 17, 2025

Lori McShane, Clerk

**Special Meeting of the Burt Township Board**  
**Tuesday, January 28, 2025-- Community Center - 6:00 PM**

**DRAFT**

**Attendance:** Jon Babbitt, Lori McShane, Sara Secrest, Tim Jenkins, and Paul Williams

**Public Comments:** Emily Richardson addressed the board regarding the parking situation she encountered on Burton Street. She awoke one morning to find her car had been towed. The Alger County Road Commission said it was blocking the road. The ACRC says there is no parking on that street in the winter. There is an Alger County Ordinance #10 to regulate and control the parking of motor vehicles upon the public streets. Jessica and Tim Flynn were also present to discuss the actions of the Alger County Road Commission.

**Agenda:** Motion by Jenkins, second by Williams to approve agenda as written. 5 ayes.

**Unfinished Business:**

**Woodland Park – Reservation vs FCFS:** Motion by McShane, second by Secrest, to increase the “reservable” campground sites with electric and water hookups by 10, and to open up the reservation limit to 29 days. 5 ayes.

The board discussed moving forward increasing the reservation sites even more for the 2026 season, but additional discussion is needed. We need to get the word out and make sure we are serving both the transient camper and the long-term campers that come to Woodland Park.

**New Business: none**

**THIRD QUARTER FISCAL YEAR 2024/25 BUDGET REVIEW:** Review of all activity in all funds through the third quarter of the 2024/5 fiscal year. Summary of amendments to be made are; general fund for law enforcement, ambulance fund for new pagers that were purchased, township improvement fund for cost of streetlights, campground operating expenses and capital outlay, and various others. Motion by McShane, second by Secrest, to amend the budget as discussed. 5 ayes.

**Other:** Supervisor Babbitt talked about the maps and signage around town directing the parking of snowmobile trailers to the marina parking lot.

**Public Comment:** none

**Adjournment:** 7:30 PM

Respectfully submitted February 4, 2025

Lori McShane, Clerk



## Burt Township Department Reports

### Assessing

Entered 12 deeds, 8 Property Transfer Affidavits, 3 PRE Rescinds, 1 letter of personal rep, 1 certificate of trust and 1 conservation easement. The monthly address changes that were sent to Equalization included 22 mailing address changes. We received the Qualified Forest List from the State of Michigan and matched it with what we have in our database. A total of 33 parcels with the Qualified Forest Exemption. I sent out letters along with form 5107 to all of our disabled veteran's exemptions. I received all of them back and entered the exemptions in the database. Personal property statements and form 5076 exemption forms were sent out. A total of 6 exemption forms were mailed and 7 statements. I entered all of the parcel splits and combinations, sending them to the county and the mapping department as well.

Derek Morrison, Assessor

### Fire

Meeting called to order by Chief Ross at 1805.

Present: Jeff Harry, Mark Ward Harbaum, Karla Bowen, Gabe Lawrence, Devin Lawrence, Jordan Dobberstein, Troy Morgan and Dale Ross.

Excused: Nick Paul and Teagan Lawrence.

The Ice training with the Coast Guard will be on Feb 22 at 1000. Lunch will be provided by the department.

The March meeting will be CPR with Bob Hughes. Everyone needs to renew their CPR card. Times will also be set up with Bob to do a basic first aid class for the department.

Will try Darley for turnout gear. Will need 3 and maybe 4 new sets. Dylan Capogrossa may be interested in joining the department. He already is certified as a Firefighter 1.

Dale will talk to the undersheriff about a couple more Rescue 21 coats for the new members. Also, Alger County Sheriff asked for a wish list for equipment that we need since there is some money available. Would like battery operated extrication equipment.

Make sure that the brake is off on the red snowmobile before moving it. A new belt will have to be bought to replace the one that we used.

When moving the big tanker it may be necessary to put the truck in reverse, before in drive, since the brakes stick some.

By October 31 all fire personnel need to have their CEU hours done. There will be a lot of credits coming up soon.

Inspection Schedule

week of 10th Troy

17th Jordan and Jeff

24th Mark

Meeting adjourned at 1900.

### Library

Good bye Christmas (and Santa Claus-you big fat fake! As usual, I didn't get any new toys this year!). Good bye New Years, and HELLO UP 200! Now we are moving more up my alley!

I'm not sure how many years it's been since the big doggy race has been run, but it's been a while and you can tell downtown that folks are all excited about it. And why not-It's "good clean-if cold-fun" and it brings the folks in. All to the good for the local economy!

So how does this affect the library? Well, Cathy Egerer stopped by yesterday and we discussed the upcoming event. So once again the "veterinarian corps" will be utilizing the Heritage Room to examine all the dogs for wear and tear as they come in. Clear off the big table and move the furniture back a bit. That's for the H. Room. Here in the library proper, we will be setting up some kind of photo studio for race fans. SO-I have some furniture to move (and then move back post-race). I have not previously experienced the photo lab activity but it sounds like fun and I will accommodate the folks who partake! So that means the library will be kept open for use most of the day, I assume. I am also planning to set up a small used book sales shelf immediately outside the door to the Commons/Dining area.

## Burt Township Department Reports

- Total reservations made Feb 1-3 2024 vs 2025
  - 2024: 882 vs. 2025: 1,026
    - + 144 reservations made at season opener vs last year
- Total Nights booked in Feb 2024 vs 2025 (\*this data is for the complete month of Feb 2024 and current to Feb 5<sup>th</sup> 2025, day data was collected)
  - 2024: 5,173 nights booked vs. 2025: 6,063 nights booked
    - + 890 nights booked in Feb so far vs all of last Feb
  - Of course, we expect to see an increase in totals having increased our reservable options; we still do see the trend though pushing that way-more people apt to book their vacation ahead of the game.
- Looking forward to UP 200, Feb 15. Community Center Ready for Event!

### Feb 12<sup>th</sup> Recycling 9am – 12pm

**\*\*\*PLEASE BRING YOUR GLASS. While Burt Township is not accepting, we have a local business accepting glass recycling that will be collected on all future recycling days\*\*\***

**Items accepted are:** good, clean cardboard (*excluding cardboard food containers*), residential paper (*newspaper, magazines, and other household papers*), #1 & #2 plastics, aluminum, and metal.

*Items not accepted are lids, toxic or hazardous waste, household/car batteries, tires, and electronics.*

### Public Works

- Snow removal at the township office, medical center, community center, emergency services building, fuel system, marina parking lot, water dept, water storage tank facilities, municipal well access, recycling area and other areas as needed. Thank you to the road commission for scratching off the marina parking lot with their grader to remove build up from vehicle traffic. It has been a very busy snow removal year.
- Snow removal equipment maintenance and greasing.
- Removed a large amount of snow from behind the community center where the snow slides off the roof to maintain access to the water spigots (dog sled event) and to protect the building/windows.
- Banks pushed back using the backhoe in areas where we plow. Snow is starting to really pile up and fill our push out areas.
- Another new fan motor installed in the office bathroom. Off brand motor did not work well and started to give off a burning smell. New one seems to be working well.
- Building a new sign support for the new community center sign. We will install it as soon as we get time and weather permitting.
- Christmas decorations around town have been uninstalled, dried out, repaired, organized, packed away in storage.
- Working on next fiscal year budget items.
- Ice rink is open. Periodically adding ice to smooth things out after it gets used.
- New signs installed at the marina parking lot and behind the brewery directing snowmobiles and snowmobile trailers where to park/stage.
- We will be helping Cathy and the UP 200 event set up some signage and banners for helping direct traffic/parking at the event. We will also clear snow the day before/morning of if needed for the handlers



## Burt Township Department Reports

and dog sled rest areas in the ball field. Road commission will do the first plow out with their larger front-end loader.

### **Water Department**

- Monthly operational reports/well pump reports to EGLE (State) via their verified online portal.
- Fire hydrant snow clearing all winter season to maintain accessibility.
- Monthly water meter reading for billing usage on the system. Trouble shooting problems with non reads.
- Large water leak on a customer water service on Lake Ave. Water service was shut off and customers contractor repaired the break. Water restored to home but the customers water service will need to be replaced. Old galvanized water services corrode and pit rapidly causing water leaks.
- Working on next fiscal year budget items.
- Miss dig tickets, marking, reporting to positive response as required by state law.
- Water service calls for customers for water turn ons/offs for seasonals and home repairs.
- The water quality monitoring schedule from the state (EGLE) for the 2024 season has been completed. New 2025 schedule will be available in February.
- The new consumer confidence report for 2023 has been approved by the state (EGLE) and has been printed on large format posters. A proof of distribution form is required and has been submitted to the state to prove that we did our due diligence to distribute it to the consumers. We go the extra mile and post it on our website and post physical copies around town. Copies are available upon request and a digital copy is available on the township website.

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
<b>Bank DEBIT DEBIT CARD ACCT.</b>							
01/16/2025	DEBIT	1593	AP	023	AMAZON.COM	LED REPLACEMENT XMAS LIGHTS	95.94
01/24/2025	DEBIT	1604	AP	023	AMAZON.COM	LED REPLACE XMAS LIGHTS	95.94
01/28/2025	DEBIT	1609	AP	649	ZOOM	CLOUD STORAGE	10.00
01/30/2025	DEBIT	1603	AP	023	AMAZON.COM	FAN MOTOR TWP OFFICE BATH	52.98
01/31/2025	DEBIT	1612	AP	023	AMAZON.COM	CHARGER CORDS-NEW PHONE	17.98
02/05/2025	DEBIT	1605	AP	336	WATER DEPARTMENT	STRIPE TESTING	0.00
02/05/2025	DEBIT	1606	AP	336	WATER DEPARTMENT	STRIPE TESTING	0.00
02/06/2025	DEBIT	1611	AP	244	PEOPLES STATE BANK OF MUNISING	MONTHLY ONLINE BANKING CHARGES	50.95
02/06/2025	DEBIT	1614	AP	336	WATER DEPARTMENT	STRIPE TESTING	1.01
02/06/2025	DEBIT	1615	AP	336	WATER DEPARTMENT	STRIPE TESTING	1.01
							<b>325.81</b>

(2 Checks Voided)

Total of 8 Disbursements:

**Bank GEN GENERAL CHECKING**

01/15/2025	GEN	1590(E)	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	ELECTRIC USAGE DEC 2024	4,001.65
01/15/2025	GEN	13783	AP	006	AIRGAS USA, LLC	OXYGEN TANK RENTAL	245.27
01/15/2025	GEN	13784	AP	038	BAYSHORE MARKET	VARIOUS	57.15
01/15/2025	GEN	13785	AP	050	BOWMAN GAS & OIL CO.	PROPANE USAGE EMERG SERV BLDG	1,159.70
01/15/2025	GEN	13786	AP	058	BURT TOWNSHIP FUEL SYSTEM	FUEL USAGE DECEMBER 2024	249.92
01/15/2025	GEN	13787	AP	306	CCI SYSTEMS	FIREWALL	175.00
01/15/2025	GEN	13788	AP	666	DOWNHILL SOLUTIONS	FLOAT SWITCH BRACKET - AMP BREAKERS PARK	2,669.20
01/15/2025	GEN	13789	AP	113	FOX RIVER AUTO	OIL FILTER	84.87
01/15/2025	GEN	13790	AP	418	GRAINGER	NON DETERGENT COMPRESSOR OIL	43.62
01/15/2025	GEN	13791	AP	139	HIAWATHA TELEPHONE	ACCT 00049677-9 TELEPHONE	797.94
01/15/2025	GEN	13792	AP	672	IWORD	SHORT TERM RENTAL SOFTWARE LAUNCH	2,600.00
01/15/2025	GEN	13793	AP	299	SH GRAND MARAIS	VARIOUS	435.60
01/15/2025	GEN	13794	AP	607	THE OFFICE PLANNING GROUP	CONTRACT & TONER	125.41
01/15/2025	GEN	13795	AP	331	VERIZON WIRELESS	CELL PHONES	311.66
01/15/2025	GEN	13796	AP	336	WATER DEPARTMENT	DECEMBER 2024 WATER USAGE PARK	1,791.32
01/15/2025	GEN	13797	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	75.00
01/16/2025	GEN	1592(E)	AP	263	QUILL CORPORATION	COFFEE (OFFICE)	160.54
01/17/2025	GEN	1591(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 01/11/2025 PAYDAY 01/17/2025	18,724.95
01/27/2025	GEN	13798	AP	020	ALGER COUNTY TREASURER	PAYMENT FOR ADDITIONAL ROAD PATROL 07/24	13,318.36
01/27/2025	GEN	13799	AP	498	SIGNS NOW	SIGN FOR SNOWMOBILE TRAILER PARKING	277.48
01/28/2025	GEN	1598(E)	AP	580	TRAVELERS	WORKMENS COMP - AFTER AUDIT PAYMENT	1,798.00
01/28/2025	GEN	13800	AP	367	ROBERT DISANDRO	BATTERY AND LABOR FOR YAMAHA VEENTURE SN	230.00
01/31/2025	GEN	1593(E)	AP	242	PAYROLL ACCOUNT	PP EN DS 01/25 PAYDAY 01/31/25	19,595.99
01/31/2025	GEN	1594(E)	AP	242	PAYROLL ACCOUNT	MONTH END PAYROLL 01/31/25	5,301.23
02/03/2025	GEN	1595(E)	AP	584	CARD CONNECT	CREDIT CARD FEES - CAMPSPOT	0.00
02/03/2025	GEN	1597(E)	AP	584	CARD CONNECT	CREDIT CARD FEES - CAMPSPOT	54.51
02/06/2025	GEN	1599(E)	AP	451	CASH/DEBIT CARD	REIMBURSE DEBIT CARD 02/06/25	3,723.23
							<b>78,007.60</b>

(1 Check Voided)

Total of 26 Disbursements:

**Bank PR CK PAYROLL CHECKING**

01/17/2025	PR CK	DD3000 (A)	PR	063	WILSON, SUSANN		137.43
01/17/2025	PR CK	DD3001 (A)	PR	114	Pilon, Roger		540.99
01/17/2025	PR CK	DD3002 (A)	PR	202	Secrest, Sara		813.23
01/17/2025	PR CK	DD3003 (A)	PR	203	BABBITT, JON		928.44
01/17/2025	PR CK	DD3004 (A)	PR	102	McShane, Lori		1,007.00



Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
01/17/2025	PR CK	DD3005(A)	PR	137	Morrison, Derek		1,085.15
01/17/2025	PR CK	DD3006(A)	PR	156	Dobberstein, Heather		1,152.10
01/17/2025	PR CK	DD3007(A)	PR	197	Cusumano, Jack		1,343.61
01/17/2025	PR CK	DD3008(A)	PR	119	Beek, Lee		1,406.53
01/17/2025	PR CK	DD3009(A)	PR	125	Warner, Joshua		1,534.04
01/17/2025	PR CK	DD3010(A)	PR	005	BEEK, MICHAEL		2,274.43
01/17/2025	PR CK	EFT1346(E)	PR	FEDERAL	EFTPS		3,622.95
01/17/2025	PR CK	EFT1347(E)	PR	MERS	MERS		2,119.87
01/17/2025	PR CK	EFT1348(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		609.18
01/31/2025	PR CK	12489	PR	180	PAUL, NICHOLAS		42.28
01/31/2025	PR CK	12490	PR	188	WARD-HARBAUM, MARK		58.14
01/31/2025	PR CK	12491	PR	115	Weaver, Dennis		66.50
01/31/2025	PR CK	12492	PR	008	BUGG, SHANE		273.10
01/31/2025	PR CK	12493	PR	036	ROSS, DALE		445.13
01/31/2025	PR CK	DD3011(A)	PR	063	WILSON, SUSANN		137.44
01/31/2025	PR CK	DD3012(A)	PR	007	BONTRAGER, CAROLYN		329.20
01/31/2025	PR CK	DD3013(A)	PR	114	Pilon, Roger		540.99
01/31/2025	PR CK	DD3014(A)	PR	072	DONGVILLO, TARA		696.04
01/31/2025	PR CK	DD3015(A)	PR	202	Secrest, Sara		813.24
01/31/2025	PR CK	DD3016(A)	PR	203	BABBITT, JON		928.44
01/31/2025	PR CK	DD3017(A)	PR	102	McShane, Lori		1,007.00
01/31/2025	PR CK	DD3018(A)	PR	137	Morrison, Derek		1,085.14
01/31/2025	PR CK	DD3019(A)	PR	197	Cusumano, Jack		1,240.06
01/31/2025	PR CK	DD3020(A)	PR	156	Dobberstein, Heather		1,266.24
01/31/2025	PR CK	DD3021(A)	PR	119	Beek, Lee		1,381.91
01/31/2025	PR CK	DD3022(A)	PR	125	Warner, Joshua		1,507.07
01/31/2025	PR CK	DD3023(A)	PR	005	BEEK, MICHAEL		2,189.63
01/31/2025	PR CK	DD3024(A)	PR	207	Harry, Jeffrey		23.79
01/31/2025	PR CK	DD3025(A)	PR	107	Coles-Desmond, Michael		42.28
01/31/2025	PR CK	DD3026(A)	PR	174	Irvine, Jennifer		44.04
01/31/2025	PR CK	DD3027(A)	PR	178	LAWRENCE, TEAGAN		54.02
01/31/2025	PR CK	DD3028(A)	PR	001	BAILEY, LOUIS		63.44
01/31/2025	PR CK	DD3029(A)	PR	206	Lawrence, Gabriel		63.44
01/31/2025	PR CK	DD3030(A)	PR	187	MORGAN, TROY		66.07
01/31/2025	PR CK	DD3031(A)	PR	157	DOBBERSTEIN, JORDAN		74.00
01/31/2025	PR CK	DD3032(A)	PR	164	LUNDOQUIST, CHRISTINE		88.10
01/31/2025	PR CK	DD3033(A)	PR	170	SHAFFER, LAURENCE		88.10
01/31/2025	PR CK	DD3034(A)	PR	198	Lowe, Rodney		88.10
01/31/2025	PR CK	DD3035(A)	PR	195	Mixon, Walter		92.35
01/31/2025	PR CK	DD3036(A)	PR	189	Jenkins, Timothy		367.09
01/31/2025	PR CK	DD3037(A)	PR	054	BOWEN, KARLA		378.63
01/31/2025	PR CK	DD3038(A)	PR	204	WILLIAMS, PAUL		455.19
01/31/2025	PR CK	DD3039(A)	PR	108	McShane, Calvin		1,390.26
01/31/2025	PR CK	EFT1349(E)	PR	FEDERAL	EFTPS		3,767.28
01/31/2025	PR CK	EFT1350(E)	PR	MERS	MERS		2,054.15
01/31/2025	PR CK	EFT1351(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		652.16
01/31/2025	PR CK	EFT1352(E)	PR	FEDERAL	EFTPS		875.57
01/31/2025	PR CK	EFT1353(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		161.61
Total of 53 Disbursements:							43,472.17
Bank TAX TAX FUND							
01/15/2025	TAX	3640	AP	565	ALGER COUNTY LAND BANK	WINTER TAX DISB W2414-2422	97.35
01/15/2025	TAX	3641	AP	020	ALGER COUNTY TREASURER	WINTER TAX DISB W2414-2422	38,136.87
01/15/2025	TAX	3642	AP	564	ALTRAN	WINTER TAX DISB W2414-2422	6,552.86
01/15/2025	TAX	3643	AP	117	GENERAL FUND	WINTER TAX DISB W2414-2422	78,977.85



Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
01/15/2025	TAX	3644	AP	020	ALGER COUNTY TREASURER	SUMMER TAX DISB S2443-S2444	912.63
01/15/2025	TAX	3645	AP	059	BURT TOWNSHIP SCHOOLS	SUMMER TAX DISB S2443-S2444	198.72
01/15/2025	TAX	3646	AP	117	GENERAL FUND	SUMMER TAX DISB S2443-S2444	12.22
01/15/2025	TAX	3647	AP	354	MARESA	SUMMER TAX DISB S2443-S2444	308.26
01/29/2025	TAX	3648	AP	020	ALGER COUNTY TREASURER	WINTER TAX DISB W2423-2430	31,143.63
01/29/2025	TAX	3649	AP	564	ALTRAN	WINTER TAX DISB W2423-2430	5,303.45
01/29/2025	TAX	3650	AP	117	GENERAL FUND	WINTER TAX DISB W2423-2430	64,920.95
01/29/2025	TAX	3651	AP	020	ALGER COUNTY TREASURER	SUMMER TAX DISTRIBUTION S2445	2,690.14
01/29/2025	TAX	3652	AP	059	BURT TOWNSHIP SCHOOLS	SUMMER TAX DISTRIBUTION S2445	4,696.87
01/29/2025	TAX	3653	AP	117	GENERAL FUND	SUMMER TAX DISTRIBUTION S2445	81.47
01/29/2025	TAX	3654	AP	354	MARESA	SUMMER TAX DISTRIBUTION S2445	908.68

Total of 15 Disbursements:

234,941.95

(3 Checks Voided)  
Report Total of 102 Disbursements:

356,747.53

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INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP  
INVOICE ENTRY DATES 03/10/2021 - 02/12/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Vendor Code	Vendor Name	Description	Amount
	Invoice		
497	BLUE CROSS	BLUE SHIELD OF MICHIGAN	
	007040856	HEALTH INSURANCE JAN 2025	5,550.62
TOTAL FOR: BLUE CROSS BLUE SHIELD OF MICHIGAN			5,550.62
050	BOWMAN GAS & OIL CO.		
	ACCT 00116	PROPANE TWP OFFICE JAN 2025	352.61
	ACCT 00393	PROPANE USAGE DPW JAN 2025	1,339.05
	ACCT 00513	PROPANE COMM CTR JAN 2025	392.70
	ACCT 00514	PROPANE WATER DEPPT JAN 2025	284.59
	ACCT 006587	PROPANE MED CTR JAN 2025	290.21
TOTAL FOR: BOWMAN GAS & OIL CO.			2,659.16
055	BS&A SOFTWARE		
	158262	AMMUAL SERVICE/SUPPORT FEE	2,206.00
TOTAL FOR: BS&A SOFTWARE			2,206.00
586	CAMPSPOT		
	58265	ONLIN RESERVATIONS SERVICE CHG	2.00
TOTAL FOR: CAMPSPOT			2.00
571	ELECTION SOURCE		
	24-16637	ANNUAL MAINTENANCE	615.00
TOTAL FOR: ELECTION SOURCE			615.00
113	FOX RIVER AUTO		
	000498846	REPAIRS TO 2018 GMC SIERRA PLOW	1,454.97
TOTAL FOR: FOX RIVER AUTO			1,454.97
134	GROSSMAN FORESTRY TREE FARM GROUP		
	011425-1 DUES	TREE FARM GROUP DUES	45.00
TOTAL FOR: GROSSMAN FORESTRY TREE FARM GROUP			45.00
139	HIAWATHA TELEPHONE		
	1690179	ACCT 00049677-9	793.35
TOTAL FOR: HIAWATHA TELEPHONE			793.35
143	HITCHING POST ELECTRIC		
	01/23/2025	COMM CENTER HOOD VENT	679.52
TOTAL FOR: HITCHING POST ELECTRIC			679.52
367	JENNIFER BELL		
	1415	BUS CARDS WILLIAM/.BABBITT/JENKINS/SECRET	103.03
TOTAL FOR: JENNIFER BELL			103.03
175	MANISTIQUE OIL		
	032537	851 GAL PREMIUM UNLEAD @ \$3.05/GAL	2,595.55
	032538	2747 GAL DIESEL @ \$2.92/GAL	8,022.11
TOTAL FOR: MANISTIQUE OIL			10,617.66
299	SH GRAND MARAIS		
	5018	VARIOUS	173.01
TOTAL FOR: SH GRAND MARAIS			173.01



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INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP  
INVOICE ENTRY DATES 03/10/2021 - 02/12/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Vendor Code	Vendor Name	Description	Amount
	Invoice		
604	STANDARD INSURANCE COMPANY		
	006129460149	LIFE INSURANCE	72.15
TOTAL FOR: STANDARD INSURANCE COMPANY			72.15
331	VERIZON WIRELESS		
	6104477180	WIRELESS PHONE	278.19
TOTAL FOR: VERIZON WIRELESS			278.19
341	WHITE WATER ASSOCIATES, INC.		
	14249	WATER ANALYSIS	25.00
	14352	WATER ANALYSIS	50.00
TOTAL FOR: WHITE WATER ASSOCIATES, INC.			75.00
578	ZELLAR SANITATION		
	103116	GARBAGE	35.50
TOTAL FOR: ZELLAR SANITATION			35.50
TOTAL - ALL VENDORS			25,360.16
<b>FUND TOTALS:</b>			
Fund 101 - GENERAL FUND			4,857.42
Fund 206 - FIRE FUND			649.65
Fund 246 - TOWNSHIP IMPROVEMENT FUND			2,697.46
Fund 291 - MEDICAL CENTER			347.49
Fund 505 - AMBULANCE FUND			506.88
Fund 508 - PARK/ RECREATION FUND			2,935.57
Fund 585 - FUEL			10,617.66
Fund 591 - WATER FUND			2,646.86
Fund 594 - MARINA			101.17

# BURT TOWNSHIP TREASURER'S REPORT

February 11th, 2025

Account Name	Fund	Balance as of 1/31/2025	Deposits since	Checks since	Balance as of 2/6/2025	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
General Fund	101	110,326.51	391.32	13,009.70	97,708.13	4,857.42	92,850.71	101 000-001.000
Fire Protection	206	52,852.64	38.74	1,975.18	50,916.20	649.65	50,266.55	206 000-001.000
Harbor Fund	220	102,667.35	78.14	-	102,745.49	-	102,745.49	220 000-001.000
Township Improvement	246	121,561.36	88.69	5,770.24	115,879.81	2,697.46	113,182.35	246 000-001.000
Roads	247	247,324.99	188.25	-	247,513.24	-	247,513.24	246 000-002.000
Beach Access	255	2,465.57	1.88	-	2,467.45	-	2,467.45	255 000-001.000
Medical Facility	291	1,529.21	1.17	32.98	1,497.40	347.49	1,149.91	291 000-001.000
Ambulance Corps	505	99,311.65	75.59	-	99,387.24	506.88	98,880.36	505 000-001.000
Park Fund	508	(14,505.10)	259,135.51	4,185.49	240,444.92	2,935.57	237,509.35	508 000-001.000
Fuel System	585	18,366.79	13.98	-	18,380.77	10,617.66	7,763.11	585 000-001.000
Water Receiving	591	55,333.08	3,231.30	3,759.70	54,804.68	2,646.86	52,157.82	591 000-001.000
Marina	594	42,060.80	32.01	-	42,092.81	101.17	41,991.64	594 000-001.000
Park Cap. Imp. Bond Project Fund	508	60,111.46	-	-	60,111.46	-	60,111.46	508 000-005.000
Water-Bond Redemption/Reserve	591	138,570.76	114.22	-	138,684.98	-	138,684.98	591 000-005.000
Water-Repair, Replace & Impr	591	120,777.38	6,660.83	-	127,438.21	-	127,438.21	591 000-001.004
<b>TOTALS:</b>					<b>1,400,072.79</b>		<b>1,374,712.63</b>	
Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.								
Tax Account	701	1,414,898.72	351,729.03	56,539.59	1,710,088.16	-	1,710,088.16	701-000-001.000
Payroll Account	All	29,397.74	7.35	24,897.22	4,507.87	-	4,507.87	101-000-001.001
Debit Card Account	All	6,347.72	3,724.23	71.95	10,000.00	-	10,000.00	101-000-001.010
<b>CDS</b>			<b>Value</b>		<b>Terms</b>	<b>Interest Rate</b>		
Water Department	591	19179-4190517	102,122.69	2/22/2027	60 mths	2.10		591-000-003.014
Water RRI	591	000-4195788	104,317.05	7/22/2026	60 mths	2.10		591-000-003.012
Fire Department	206	790-0031027	CASHED					206-000-003.001
<b>TOTAL VALUE OF CDS</b>			<b>206,439.74</b>					<b>1,581,152.37</b>