

**Regular Meeting of the Burt Township Board**  
**Tuesday, January 14, 2025-- Community Center - 6:00 PM**

**DRAFT**

**Attendance:** Jon Babbitt, Lori McShane, Sara Secrest, Tim Jenkins, and Paul Williams

**Public Comments:** none

**Agenda:** Motion by Secrest, second by Williams to approve agenda as written. 5 ayes.

**Correspondence:** none

**Approve Minutes:** Tim Jenkins requested two changes in the 12/10/24 minutes – add a sentence regarding the BOR appointments to clarify that we had three letters of interest, and remove “roll call vote” under the Fuel fund resolution. Motion by Secrest, second by Williams, to approve the minutes from December 10th regular meeting with corrections. 5 ayes.

**Department and Committee Reports:** Reports were available from the Assessor, DPW & Water, Fire, Library and Woodland Park. Tim Jenkins asked about a homemade Zamboni type thing to groom the ice rink and suggested we should purchase a “trainer” for the inexperienced skater to use. Discussion with park manager to ensure we are prepared for the reservation launch on February 1<sup>st</sup> and direction to look into the RV share program offered on campspot. Tim Jenkins asked for more detail on the sheriff’s statistical report.

**Appointments/Resignations:** Motion by McShane, second by Williams, to approve Jeannie Kain to the Zoning Board of Appeals (Alternate). 5 ayes.

**Supervisor Report:** December was a busy month. Met with Bob Hughes to discuss emergency services needs, as well as meeting with Sheriff Brock to discuss the patrol contract. Also went to Marquette to gather information about the Mobi mat enabling handicapped accessibility to the beach. I have met with two community members to try and resolve the alleyway property boundary issue and am starting to investigate the possibility of reopening the bathhouse on the beach. And lastly, I have decided to put the fence up across the front of the greenspace to prevent the parking of snowmobiles and prevent further damage to the new walkway. I am continuing to work on this issue to establish adequate parking areas and welcome the snowmobilers. Please see the full supervisors report also printed here in the paper.

**Treasurer’s report and Approval of Bills:** Treasurer’s report – (\$1,031,574.90) Motion by McShane, second by Williams to accept treasurer’s report and approve the bills for payment (\$13,190.36). 5 ayes.

**Unfinished Business:**

**Planning Commission:** The planning commission meetings were held on January 8<sup>th</sup> and 9<sup>th</sup>. Minutes of the meetings are on our website. They have completed another complete review of the new zoning ordinance and have sent changes/corrections to Pat Coleman for integration. The next meeting scheduled is February 20<sup>th</sup>, the public hearing for the new campground proposal in the buffer zone. The transient merchant ordinance was discussed with regard to the food trucks by the planning commission for inclusion in the new zoning ordinance. The board will also do a complete review of this ordinance and suggest updates. Please watch the website and facebook page and locations around town for future meeting dates. Copies of the draft new zoning ordinance are available at the township office or on our website – burttownship.com. Email office@burttownship.com with comments.

**Short Term Rentals – status and reduction of cap:** Motion by Babbitt, second by Williams, to reduce the cap from 125 to 100 total short term rental registrations. 4 ayes, 1 nay We currently have 94 active registrations.

**Mobi Mat feasibility:** Motion by Babbitt, second by Secrest, to accept the \$14,000 donation from the Rock show to be exclusively used for the purchase of a Mobi mat system for handicapped accessibility to agate beach. 5 ayes.

**Township alleyways – Lawrence/Petersen:** Board discussion regarding the township responsibility regarding the alleyways throughout town and specifically the one behind the Petersen home on Brazel street. Issue was tabled pending further investigation.

**Beach Bathroom Repair:** Supervisor Babbitt will discuss with both Mike Beek and Park manager and inquire with local contractors to get an idea of what is needed to get this bathroom up and running again.

**New Business:**

**Budget Amendment – General fund to Medical:** Motion by McShane, second by Williams, to authorize a budget amendment to allow for a transfer of \$3,000 from the general fund to the medical center fund. 5 ayes. The medical center fund was in a deficit due to the new siding project this past summer that went over budget.

**Law enforcement contract – Road patrol invoice:** Motion by McShane, second by Babbitt, to approve the invoice from Alger County for \$13,318.36 for the extra patrol in the months of July through December 2024. 5 ayes. Board has requested Supervisor Babbitt to pursue negotiating a new contract with the Alger County Sheriff’s department.

**Maresa Contract – School Tax collection:** Motion by McShane, second by Williams, to approve the contract with Maresa, to collect the school taxes and disburse them to the school for a fee of \$6,600. 5 ayes.

**Wellhead Protection Plan:** Current Wellhead protection plan was created in 2016 and is need of review. We need to create a new committee to review and update per EGLE requirements. We would like to include any community member with water system experience or just someone interested in the quality of our water here in Burt Township. Please contact the township if you are interested.

**Policy Review Committee:** Trustee Jenkins suggested we review the policies as a whole to ensure we are following current procedures and ensure they are all up to date. Each board member to review both the Township Board and Administrative policies as well as the Employee policies and we will discuss again at a future meeting.

**Other:** Special budget review meeting scheduled for January 28, 2025, at 6:00 PM. **Please notice the flyers throughout town and on our facebook page and website – sign up for text message alerts to stay informed of special meetings and other township notifications.**

**Public Comment:** Trustee Jenkins asked for reports of township long term debt, which will be discussed at our budget workshop meetings in February, and asked about the status of the coastal resiliency grant workshop Supervisor Babbitt is involved in

**Adjournment:** 7:45 PM

Respectfully submitted January 17, 2025

Lori McShane, Clerk