

Regular Meeting of the Burt Township Board
Tuesday, October 8, 2024 -- Community Center - 6:00 PM

DRAFT

Attendance: Sheri Shafer, Lou Lundquist, Lori McShane, Tara Dongvillo, and Deb Lundquist

Public Comments: none

Agenda: Motion by McShane, second by Dongvillo to approve agenda with the addition of Peninsula Survey quote under unfinished business item D. 5 ayes.

Correspondence: Letter from Patrick Emery and David Segard regarding their property on Everett Street, asking the board to vacate the alleyway between the two lots they own. Board discussed and decided to respond asking for input from the neighboring properties and written confirmation that the township would not be responsible for any legal fees regarding the amending of the deeds.

Approve Minutes: Motion by Shafer, second by Lou Lundquist to approve the minutes from September 9th, 2024, regular meeting. 5 ayes.

Department and Committee Reports: Reports were available from the Assessor, DPW & Water, Fire, Library and Woodland Park.

Appointments/Resignations: We are still in need of members for the Zoning Board of Appeals and the Board of Review. Please contact the township office for more information if you are interested.

Supervisor Report: The greenspace has been undergoing a face lift. The new walkway is finished as well as new benches and picnic tables installed. Recycling is scheduled for October 9th and 23rd from 9-12. As of November first we will be reducing the recycling to one day a month and the containers will be moved to the location behind the community center. The work on the community center and pole barn is almost complete, and everything looks great. Grand Marais has been selected to be included in a federally funded coastal resiliency project. There will be a virtual kickoff meeting on November 6th at 11:30 AM.

Treasurer's report and Approval of Bills: Treasurer's report – (\$1,272,255.39) Motion by Dongvillo, second by McShane to accept treasurer's report and approve the bills for payment (38,301.34). 5 ayes.

Unfinished Business:

Planning Commission: Next planning commission meeting will be on Friday, October 18th at 3:30 PM. This will be a site visit to the location of the conditional use permit submitted by Kassandra Hildebrandt for a new campground in the buffer zone. The next planning commission meeting will be held on Tuesday, October 22nd at 6:00 PM. They will be discussing the public comments received at the public hearing and continued review of the new zoning ordinance. Copies of the draft new zoning ordinance are available at the township office or on our website – burttownship.com. Email office@burttownship.com with comments.

Meridian Projects Update: The siding and roof of the pole barn is complete with new doors installed as well. Part of the project required us to remove the current circuit board for construction, and an electrician was needed to bring it up to code before reinstallation. Motion by McShane, second by Deb Lundquist, to approve the cost estimate from J&L electric for \$11,850 for the necessary work. 5 ayes. The siding on the community center is almost done and looks great.

Greenspace Quote – Motion by Lou Lundquist, second by Shafer, to approve the additional cost from B&L Concrete for the colored cement and additional topsoil for the stamped walkway through the greenspace at \$2,296.00. 5 ayes.

New Business:

Anderson Tackman 2023/24 fiscal year audit: The audit is complete and the F65 has been submitted to the state. We had no significant deficiencies or material weaknesses found in the process of the audit. Thank you to Anderson Tackman for another successful audit for Burt Township.

Alger Delta – Streetlight shading: We have contacted Alger Delta and they will provide a cost estimate to install shading on the sides of the streetlights to promote a dark sky viewing and to eliminate and sidelight from the streetlights into neighborhood homes.

UPEA cemetery mapping: Motion by Lou Lundquist, second by Shafer, to proceed with UPEA converting the topographical survey into the format needed for upload into BS&A for a cost of no more than \$1,500. 5 ayes.

Peninsula Surveying: Motion by McShane, second by Shafer, to approve the \$3,280.00 survey of the community center property line by Peninsula Surveying. 5 ayes. This was needed to determine placement of the new pole barn for the park.

Other: Discussion regarding the letter from Devin Lawrence read into correspondence at the previous meeting regarding the property line behind his residence that borders on the township alleyway. Township cost for a survey of this alleyway would be \$3,480. Board decided not to proceed with the survey, and to continue to work with the parties involved to resolve this dispute. There was also brief discussion by the board regarding the need for a new firewall on the township computers and that cost estimate would be presented at the next board meeting.

Second quarter 2024/25 fiscal year budget review meeting scheduled for Tuesday, October 15th, at 6:00 PM.

Public Comment: Tim Jenkins requested copies of the estimates/invoices for the electrical repairs/upgrade at the community center pole barn, as well as information regarding the shading of the streetlights to take to the next board meeting at Alger Delta.

Adjournment: 7:15 PM

Respectfully submitted October 15, 2024

Lori McShane, Clerk