



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Sheri Shafer, Supervisor
Lori McShane, Clerk
Tara Dongvillo, Treasurer

Louis Lundquist
Deborah Lundquist
Trustees

Regular Meeting

August 8, 2023

Community Center, 6:00 PM

ZOOM LINK:

Call: 1-929-205 -6099 Meeting ID: 899 087 9895 then press #

Participant ID: Just press # when asked. Passcode: 1234 then press #

<https://us02web.zoom.us/j/8990879895?pwd=a2V2K0dBQS9pYndaeVRhVU1zVkNYUT09>

AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence: Red Flags, Gillian
5. Approve Minutes (7/11, 7/21, 7/28)
6. Dept. & Committee Reports
7. Appointments/Resignations: Hyde
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
 - A. Planning Commission meeting – August 17th – Zoning Ordinance meeting
Planning commission ordinance and by laws
 - B. Woodland Park Manager Position
 - C. Wilson street contract with ACRC
 - D. Eagle Shoreline – clean up at old Coast Guard Boat Dock
11. **New Business:**
 - A. Imperial Electric – Community center generator/WPPI donation
12. Other –
13. Public Comment (limit 2 mins each)
14. Adjournment

Signature of Township Clerk

Date and Time of Posting: August 7, 2023 – 4:00 PM

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



Regular Meeting of the Burt Township Board
Tuesday, July 11, 2023 -- Community Center, 6:00 PM

DRAFT - REVISED

Attendance: Sheri Shafer, Tara Dongvillo, Lou Lundquist, Deb Lundquist, and Lori McShane.

Agenda: Motion by McShane, second by Dongvillo, to approve the agenda with the addition of Eagle Shoreline quote as new business item D. 5 ayes.

Public Comments: Margaret Tomkins, longtime camper at woodland park, spoke about issues that would affect the campers if we were to go with all reservations. She also mentioned the policy of not renting a campsite if the person to be camping is not present, and the two-week maximum for paying. Toni Whaley is concerned about all of the driftwood structures popping up on the beaches lately, especially the one at the end of cemetery rd. as it has gotten quite large with a flag pole on top. Asked the board about liability and mentioned it obstructed the view in many places.

Correspondence: Letter was read from Jo Kladczyk regarding the usage on her water bill for May, she is challenging the accuracy of the meter reading, pending further investigation. Letter from CUPPAD, detailing reasons for the increase in the amount invoiced for the completion of the master plan. The contract was for \$10,000, but they are requesting a payment of \$15,000, due to the number of hours needed to put the plan together. Motion by Lou Lundquist, second by Deb Lundquist, to authorize payment of \$15,000. 5 ayes.

Approve Minutes: Motion by Dongvillo, second by D. Lundquist, to approve the minutes from the June 13th regular meeting. 5 ayes.

Department and Committee Reports: Reports were available from the Assessor, DPW & Water, Park and Library.

Appointments/Resignations: We received five letters of interest for the open seat on the Planning Commission. Richard Williamson, Tim Jenkins, Walt Mixon, Rod Lowe, and Molly Reddish. Motion by Dongvillo, second by Lou Lundquist, to appoint Walt Mixon to the planning commission effective immediately. 4 ayes 1 nay

Supervisor Report: Supervisor had a recent conversation with Bob Lindbeck regarding the cost of paving Wilson and Woodruff Streets. Recycling is scheduled for July 12th and 26th from 9-12 up on M77. Matt Waldron from the Alger County Sheriff has provided the statistics for the road patrol for May and June. Supervisor is working with Alger Electric, Imperial Electric and Brett Niemi from WPPI energy to get grant money to install a generator at the community center. And lastly, the two-day celebration on the 3rd and 4th of July was awesome! Good job to the chamber and all who helped make it a success!

Treasurer's report and Approval of Bills: Treasurer's report – (\$1,309,790.19) Motion by McShane, second by Dongvillo to accept treasurer's report and approve the bills for payment. (\$66,251.49) 5 ayes. Motion by Dongvillo, second by McShane, to approve the emergency arborist work on the 4th of July at the park, and to pay the invoice for Climb and cut for \$1,350.00. 5 ayes.

Unfinished Business:

Planning Commission: Planning commission meeting – July 27th – Zoning Ordinance workshop.

Verizon Wireless Lease interest – Burt Twp. Community Center Property – Pete Schau from Verizon was present to answer questions from the board and the community about the wireless tower they would like to construct here in the area behind the community center. The pole would be 100 ft tall and would improve Verizon service here in the downtown area. They would pay the township \$800 per month initial rent once construction has started. Lou Lundquist questioned the amount of the lease agreement and will research other communities' arrangements. They are asking for a 40' X 75' area. No action taken, need more investigation to assure the overall picturesque atmosphere of the downtown area is not changed with a cell tower, the actual size and location to be staked out, and the financial terms agreed upon, before any decision is made.

RDA Application – We have an application with Rural Development for the final stage of the water system replacement which was started back before 2010. This application has been in a holding status at RDA since 2021, due to Covid/short staff/retirements etc. The repair and repaving of Wilson Street has been on hold waiting for this application to be approved. After discussion with UPEA and RDA, and the condition of Wilson Street, it is recommended we do not wait as this application and following construction will not likely happen until 2025 at the earliest. Supervisor Shafer will talk with ACRC and get a current price for the repairs and repaving of Wilson Street and Woodruff and bring the contract to the board for approval. We hope to get the road work scheduled for summer of 2024.

New Business:

Woodland Park Policies/Complaints: We have received some written complaints from campers regarding some of our recent policy changes and the park managers enforcement. Specifically, the two-week maximum pay policy and the not allowing someone to rent a campsite for another party that has not arrived yet. Also, campers are concerned that the current park manager wants to move to all reservations, and eliminate the first come first serve sites. Clerk and treasurer will review all the policies and make changes if necessary, and will bring the revised brochure to the board for approval.

Payment Application #1 – Woodland Park Shower Bldg – Cross Contracting: Motion by Mcshane, second by Lundquist, to approve the first payment of \$21,330.00 to Cross Mfg. for the construction of the Woodland Park west end bathhouse this fall. This first payment is requested to lock in prices and make deposits with subcontractors. 5 ayes.

Resolution 2023-07-01/02 - Approve Ballot Language – Improvement/Harbor: The township improvement and Harbor restoration millages have expired. Clerk McShane is requesting approval of the ballot language to place the renewal question on the November ballot. Motion by L. Lundquist, second by Shafer, to adopt resolution 2023-07-02, and approve the ballot language and place the renewal of the Harbor restoration on the November ballot. 5 ayes. Motion by McShane, second by Dongvillo, to adopt resolution 2023-07-01, and approve the ballot language and place the renewal of the township improvement millage on the November ballot. 5 ayes.

Eagle Shoreline Quote: Received a quote from Eagle Shoreline to clean up the area where the old coast guard boat dock is and remove all the debris. Motion by Shafer, second by D. Lundquist, to approve the cost estimate from Eagle Shoreline for 17,985.00. 5 ayes.

Other: Clerk McShane mentioned that the project out at the point at the North Shore lodge location has been cancelled. The investors have withdrawn the offer to purchase the property and no longer are applying for Class A nonconforming use. Clerk also mentioned a new network backup storage plan provided by Teck Solutions that would cost about \$1,300 per year. Formal quote will be presented at next meeting.

Public Comment: Community members thanked the board for the pickle ball set up at the park. Tom Cleary presented the board with a \$600.00 check as a donation for the fish cleaning station expenses. Jenny Irvine asked if there was an update on the status of the bathhouse on the beach. Supervisor Shafer stated that the contractor had reviewed and she was waiting for more information.

Adjournment: 8:10 PM

Respectfully submitted July 17, 2023

Lori McShane, Clerk

Special Meeting of the Burt Township Board
Friday, July 21, 2023
Community Center, 11:00 AM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, and Deb Lundquist. Tara Dongvillo absent.

Agenda: Motion by McShane, second by Lou Lundquist, to approve the agenda as written. 4 ayes

Public Comments: Frequent camper asked if we were going to address the policy changes at this meeting. Those policy changes discussed would be addressed at our next meeting. He also inquired if we had any plans to go with all reservations. We assured him at this time we do not plan to make that change.

Unfinished Business:

Park Manager Position: Letter from Supervisor Shafer to the board asking for Park Manager Scott Wieting's termination. Supervisor had previously written the park manager a progressive disciplinary report and the park manager had requested a meeting with the board to discuss. At this time employee Wieting asked for a closed session with the board. Board went into closed session at 11:20 AM. Closed session was ended at 12:15 PM. The board felt that with effort the communication issues could be worked on and improved. Weekly meetings to be held between park manager and supervisor going forward. Park manager is aware of the expectations of the board.

New Business:

1st Qtr 2023-24 Fiscal year budget review: Entire budget was reviewed with activity through June 30, 2023. Amendments to be made as discussed in the general fund and the park fund. ARPA project to replace the siding and roof on the community center and pole barn has been postponed until spring of 2024.

Other:

Public Comment: none

Adjournment: 12:40 PM

Respectfully submitted July 28, 2023

Lori McShane, Clerk

Special Meeting of the Burt Township Board
Friday, July 28, 2023
Community Center, 11:00 AM

DRAFT

Attendance: Sheri Shafer, Lori McShane, Lou Lundquist, Deb Lundquist and Tara Dongvillo.

Agenda: Motion by McShane, second by Shafer, to approve the agenda as written. 5 ayes

Public Comments: none

Unfinished Business:

Park Manager Position/Park Policies: Motion by McShane to accept resignation of Scott Wieting as Park Manager effective July 22, 2023. 5 ayes. Motion by Mcshane, second by Lou Lundquist, to approve the hourly rate increases for the park employees as recommended by Supervisor Shafer. 5 ayes. Motion by Dongvillo, second by Lou Lundquist, to post the Woodland Park Manager position as a full-time year-round position with benefits starting salary at \$40,000 annually. Applications to be accepted through August 25th. 5 ayes. Motion by McShane, second by Lou Lundquist, to change the policy at the park and allow campers to pay for one month at a time, removing the two-week maximum previously enforced, as well as allowing campers to reserve a campsite for another party as long as the party will arrive within 24 hours, and only one campsite. 5 ayes. Motion by Deb Lundquist, second by Lou Lundquist, to approve the new park employee, Kathleen Gould, to work in the office. 4 ayes 1 nay

Verizon Tower: Supervisor Shafer was contacted by Pete Chau to determine whether the board was interested in pursuing the Verizon tower at the location behind the community center. Board consensus was not to pursue at this time.

New Business:

Tech Solutions quotes: Motion by McShane, second by Dongvillo, to approve the quote from Teck Solutions for \$1,560 yearly subscription for a Datto cloud backup system for the township offices. 5 ayes. Motion by Lou Lundquist, second by Deb Lundquist, to approve the quote from Teck Solutions for a new Dell computer for the park office at a cost of \$1,772.00. 5 ayes.

Meridian/Cross Bids for the ARPA project – comm center, pole barn and medical center: Motion by Mcshane, second by Lou Lundquist, to award the bid to Meridian Contracting Services for \$230,143. Project to be completed next spring. 5 ayes.

Other: Mike Beek updated the board on the sidewalk work planned for this summer. The new fuel system is not operating as planned, installers should be back next week to correct. Two new water installations scheduled for this summer.

Public Comment: none

Adjournment: 12:05 PM

Respectfully submitted July 28, 2023

Lori McShane, Clerk

Burt Township Department Reports

Assessing

Entered deeds, PREs, PTAs and address changes. Resolved all issues from phone calls and emails. Work continues on parcel reviews and sales studies.

Derek Morrison, Burt Township Assessor

Fire

Aug 3, 2023

Meeting called to order at 1800 by Chief Ross.

Present: Karla Bowen, Dale Ross, Jordan Dobberstein, Shane Bugg, Troy Morgan, Devin Lawrence.

Excused: Michael Coles, Dennis Weaver, Teagan Lawrence, Mark Ward-Harbaum.

Discussion was held on the water rescue class that Bob Hughes held on the 1st. Four members of the fire department attended it. We also received a water rescue suit from Jan Siegwart that we will keep with the ice rescue suits.

On the 1st and 3rd weeks of the month a full inspection of trucks and equipment will be done. Every other week just the trucks will be run. After the meeting the inspection will be done. The week of the 7 Troy will do the inspection. Week of the 14th, Karla and Devin. Week of the 21st, Jordan. Week of the 28th, Teagan.

No news on the new brush truck.

Devin is going to make up two dozen fire shirts.

Meeting adjourned at 1900 and inspection of trucks and equipment was done.

Library

*Not much is actually "new" here, and that's a good thing! Visitation is steady and of course during camping season it's always quite a bit busier. I started compiling a daily list of library visitors a while back by making a simple check mark on a calendar for each patron that comes in. We can tally them at the end of the year so we'll have a count of visitation.

*We get pretty much steady visitation each day and the Heritage Center generally outdraws the "library proper" as folks like to take comfort over there! It's a nice setup and I don't blame them for wanting to loaf over there on those chairs. I even had a lady come in today to use the new computer over there (In a very short while, I want to start working on what we can come up with in terms of a Heritage web site for those who want to research their families).

*I am not having any problem with parking or "out front" issues this summer. Not having the benches out in front may be the difference and "loafers" don't loiter out in front anymore. Hmm...I am bracing for the Festival crowd, however.

*Both of our new computers are *currently* working well. I was having some problems a while ago but reported them "to the authorities" and so any problems in the future will be/should be promptly addressed.

*As many times as I have announced "please no more book donations", I still get them. I tell folks I can take a few at a time-so I can work them in to the shelves-but today I had two full shopping bags full of books out in the hallway. I think what I am going to start doing again this season is setting up a table outside in front of the front door, so people can browse outdoors and not even have to bother coming in if they don't want to (I still go through the books and select the ones that will either sell here or work in to the existing shelved collection).

*Library is once again making \$ off the sale of books. I don't have our exact existing balance in front of me but I do have sixty more dollars ready to deposit. Amen to that! (I think with another donation we will be up just over 800.00).

Hokay, that's all for this month's Library Report!

Roger Pilon, Librarian

Schedule of OPEN HOURS: Monday: noon till 5pm; Tuesday: 3-5pm; Wednesday: noon till 6pm; Thursday: 3-5pm; Friday: 11 am till 4pm.

Adios!

Burt Township Department Reports

Woodland Park & Marina

Policies and Rules have changed to allow campers to pay for a site for a month at a time. Campers will be allowed to get one additional site for family or friends that will be here within 24 hours.

Supplies have been ordered to allow us to get to the end of the 2023 season.

We have ordered a new computer for the office from Teck Solutions as the existing one is acting up.

We have 3 some employee's that will be leaving for various reasons in August. I'm asking the Township Board to approve Alex Hyde to work in order to get through the season.

We had a meeting with UPEA and Cross General Contracting to get things ready to start building the west bathroom facility. We will be closing the west side of the park on September 4th.

Sheri Shafer

Public Works

- Grass mowing and trimming at the green space, emergency services building, fisherman's memorial park, water storage tank property, water department, medical center, township offices, Smith property, Rose Hill Cemetery, township airport, bay shore park above and below the hill.
- New card reader was installed by Northwest petroleum at the fuel system to eliminate the obsolete physical cards. It took several attempts by NW Petro to get the system working correctly but everything seems to be running properly now. We are still having sporadic sensor alarms from the system though.
- Pre construction meeting with UP engineers and Cross General Contracting to discuss the new woodland park bathhouse construction that is expected to start after Labor Day of this year.
- Policing trash on a weekly basis at agate beach area, green space, bay shore park, smith property, park at the end of coast guard point, the beach areas and the emergency service building. The amount of trash left by tourists on a weekly basis is disappointing.
- Brushed a path to the township beach at the end of Mill St for public access.
- Several signs at the township airport were stolen and vandalized. We are in the process of making new ones. One of the road way signs was cut down with a power tool. The road commission blading the road disrupted the thief before they could steal everything.
- Two new crosswalks have been painted on main street by MDOT to help create a safer way for pedestrian traffic to cross the road way.
- Watering of the new spruce tree on the green space several times a week per the tree nursery's recommendations.
- Several cremation burials at Rose Hill Cemetery were completed in July and August. Grave sites were top soiled, seeded and mulched to promote grass growth.

Water Department

- Water storage tank building trim was scraped, primed and painted.
- Scheduling a remote vehicle (ROV) tank inspection per state requirements. Dixon engineering will be doing a remote inspection of our tank with a sterilized remotely operated vehicle to check the interior condition of the storage tank. EGLE requires the water department to periodically to inspect the tank. Using the remote vehicle will allow us to keep the tank online so there is no disruption in service for consumers or fire protection.
- Miss dig locates are starting to come in more everyday which requires us to locate and mark the water system infrastructure for any construction work going on in the vicinity of the water department. The fiberoptic subcontractors for Hiawatha Telephone company have started back up and will be working in and around town the rest of the season.

Burt Township Department Reports

- The marina had a new 2" omni meter installed to replace the out of service meter. We have 8 more large format meters that need to be replaced but we are still waiting on their replacements to be delivered.
- The majority of the new monitoring schedule from the state (EGLE) has been completed aside from monthly and quarterly sampling that is required. The majority of the samples are for monitoring the quality of the water from our source water at the #2 & #3 wells. I have tested for PFAS, carbamates, herbicides, pesticides, volatile organic compounds to date. The schedules for each sample are mandated by the EPA and enforced by the state (EGLE). Frequency of the sampling for each is anywhere from monthly all the way to 1/9 years depending on the regulations. All the sampling results are public information and included on the consumer confidence report.
- The new consumer confidence report for the results of 2022 is completed. It was submitted and approved by the state. Copies of it are available upon request and it is posted on the township website and has been published in the local newspaper as well.
- Monthly water meter reading for billing customers. Trouble shooting accounts that don't read properly due to damage or technical problems with meters/billing system. Repaired one pit that was hit by snow plows.

08/08/2023 12:53 PM

User: LORI

DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP

INVOICE ENTRY DATES 03/10/2021 - 08/09/2023

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Vendor Code	Vendor Name	Description	Amount
	Invoice		
006	AIRGAS USA, LLC		
	5500831811	OXYGEN CYL RENTAL	134.90
	5500831812	ACETYLENE CYLINDER RENTAL	96.82
TOTAL FOR: AIRGAS USA, LLC			231.72
010	ALGER- DELTA COOPERATIVE ELECTRIC A		
	JULY ELECTRIC	ELECTRIC USAGE JULY 2023	8,416.92
TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A			8,416.92
589	AMAZON CAPITAL SERVICES		
	11FN-FKNK-6RFL	TOILET PAPER AND HAND TOWELS CAMPGROUND	1,312.24
TOTAL FOR: AMAZON CAPITAL SERVICES			1,312.24
038	BAYSHORE MARKET		
	JULY STATE	MISC FUEL AND SUPPLIES	186.20
TOTAL FOR: BAYSHORE MARKET			186.20
050	BOWMAN GAS & OIL CO.		
	ACCT 002723	PROPANE WOODLAND PARK	1,301.94
TOTAL FOR: BOWMAN GAS & OIL CO.			1,301.94
055	BS&A SOFTWARE		
	148208	CEMETERY MANAGEMENT/ASSESSING	1,403.00
TOTAL FOR: BS&A SOFTWARE			1,403.00
058	BURT TOWNSHIP FUEL SYSTEM		
	FJUN/JULY	FUEL USAGE JUNE/JULY	2,207.07
TOTAL FOR: BURT TOWNSHIP FUEL SYSTEM			2,207.07
631	CREEKSIDO GARAGE		
	853138	TRACTOR TIRE REPAIR	30.00
TOTAL FOR: CREEKSIDO GARAGE			30.00
101	ETNA SUPPLY		
	S104909287.002	MTR 2" OMNI	1,215.00
	S105110440.007	MTR 3/4" IPERL 100 GAL	320.00
	S105204199.001	FLANGE METER	59.00
TOTAL FOR: ETNA SUPPLY			1,594.00
499	FAMILY PRIDE LAUNDRY		
	211312	CAMPGROUND RUGS	31.00
TOTAL FOR: FAMILY PRIDE LAUNDRY			31.00
599	GFL ENVIROMENTAL		
	T30000066306	FINAL PULL - CLEAN UP DAYS	3,484.53
TOTAL FOR: GFL ENVIROMENTAL			3,484.53
418	GRAINGER		
	9773469144	MASKS AND FILTERS DPW	91.87
TOTAL FOR: GRAINGER			91.87
329	HD SUPPLY		
	INV00076139	BLUE PAINT	138.59
TOTAL FOR: HD SUPPLY			138.59

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INVOICE ENTRY DATES 03/10/2021 - 08/09/2023
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OPEN

Vendor Code	Vendor Name	Description	Amount
139	HIAWATHA TELEPHONE		
	1577432	ACCT 000049677-9 PHONE USAGE JULY 2023	1,017.63
TOTAL FOR: HIAWATHA TELEPHONE			1,017.63
143	HITCHING POST ELECTRIC		
	07/24/2023-1	NEW GFCI SITES 83,24,26	229.66
TOTAL FOR: HITCHING POST ELECTRIC			229.66
231	M&M SERVICES		
	0133175-IN	PIN PAD FUEL DISPENSER SYSTEM	3,258.50
TOTAL FOR: M&M SERVICES			3,258.50
175	MANISTIQUE OIL		
	026916	DIESEL - 1300 GALS @ 3.02/GAL	3,926.00
	026917	UNLEAD - 1496 GALLONS @ 3.89/GAL	5,820.60
	026918	DIESEL - 1000 GAL @ 3.02/GAL	3,020.00
	026932	DIESEL DELIVERY 08/03 3100 @ 3.65/GAL	11,317.92
	026933	UNLEADED - 1115 GAL @ 3.95/GAL	4,402.27
TOTAL FOR: MANISTIQUE OIL			28,486.79
557	MIKE BUTKOVICH TRUCKING, LLC		
	GRAVEL CAMP	GRAVEL FOR CAMPGROUND	650.00
TOTAL FOR: MIKE BUTKOVICH TRUCKING, LLC			650.00
299	SH GRAND MARAIS		
	3854	VARIOUS SUPPLIES	512.06
TOTAL FOR: SH GRAND MARAIS			512.06
605	SMART LANDSCAPES DESIGN WORKS, LLC		
	408	MSA LANDSCAPE ARCHITECTURE	230.00
TOTAL FOR: SMART LANDSCAPES DESIGN WORKS, LLC			230.00
604	STANDARD INSURANCE COMPANY		
	006429460149	LIFE INSURANCE	72.85
TOTAL FOR: STANDARD INSURANCE COMPANY			72.85
306	TECK SOLUTIONS, INC.		
	27434	LICENSING - ENDPOINT PROTECTION WE3BROOT	1,436.00
	27630	DATTO BACKUP SUBSCRIPTION	1,560.00
TOTAL FOR: TECK SOLUTIONS, INC.			2,996.00
314	TRI-COUNTY SEPTIC & SONS LLC		
	4055-OVER	OVERPAYMENT ON IV 4055	(300.00)
	4065	PUMP OUT SEPTIC - MARINA FISH	600.00
	4068	SEPTIC PUMP OUTS WOODLAND PARK	2,850.00
	4080	PUMP OUT - MARINA FISH	600.00
	4084	PORTABLE TOILET RENTALS	2,120.00
	4113	PUMP OUT MARINA FISH	600.00
	4120	SEPTIC PUMP OUT MARINA FISH	600.00
TOTAL FOR: TRI-COUNTY SEPTIC & SONS LLC			7,070.00
376	ULINE		
	166500802	TAGS - CAMPGROUND	107.77
TOTAL FOR: ULINE			107.77

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INVOICE ENTRY DATES 03/10/2021 - 08/09/2023
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
331	VERIZON WIRELESS		
	JULY WIRELESS	CELL PHONES JULY 2023 9940499203 - 994049920	299.33
TOTAL FOR: VERIZON WIRELESS			299.33
336	WATER DEPARTMENT		
	JULY WATER USAG	JULY WATER USAGE 2023	3,284.85
TOTAL FOR: WATER DEPARTMENT			3,284.85
341	WHITE WATER ASSOCIATES, INC.		
	6723	WATER ANALYSIS	60.00
	6968	WATER ANALYSIS - PARK	40.00
	7748	WATER ANALYSIS	60.00
TOTAL FOR: WHITE WATER ASSOCIATES, INC.			160.00
578	ZELLAR SANITATION		
	110249	RECYCLE	310.00
	110250	GARBAGE	880.00
TOTAL FOR: ZELLAR SANITATION			1,190.00
TOTAL - ALL VENDORS			69,994.52
FUND TOTALS:			
Fund 101 - GENERAL FUND			4,998.49
Fund 206 - FIRE FUND			849.49
Fund 246 - TOWNSHIP IMPROVEMENT FUND			5,900.41
Fund 291 - MEDICAL CENTER			153.69
Fund 505 - AMBULANCE FUND			166.03
Fund 508 - PARK/ RECREATION FUND			20,274.51
Fund 585 - FUEL			31,927.18
Fund 591 - WATER FUND			2,227.24
Fund 594 - MARINA			3,497.48

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/12/2023	DEBIT	1221	AP	244	PEOPLES STATE BANK OF MUNISING	MONTHLY ONLINE BANKING FEE	49.35
07/18/2023	DEBIT	1215	AP	255	POSTMASTER, GRAND MARAIS	GENERAL OFFICE - STAMPS	184.80
07/24/2023	DEBIT	1216	AP	023	AMAZON.COM	ASTROBRIGHTS CARD STOCK	47.72
07/25/2023	DEBIT	1218	AP	023	AMAZON.COM	TOILET SEAT - PARK	146.78
07/25/2023	DEBIT	1219	AP	023	AMAZON.COM	DRUM LINERS 60 GALLON	109.24
07/25/2023	DEBIT	1222	AP	376	ULINE	TAGS FOR CAMP SITES	382.98
07/26/2023	DEBIT	1230	AP	023	AMAZON.COM	MONITOR STAND - LIBRARY	16.79
07/26/2023	DEBIT	1231	AP	023	AMAZON.COM	JUMBO TOILET PAPER ROLLS MARINA	93.18
07/26/2023	DEBIT	1232	AP	376	ULINE	COLOR TAGS FOR CAMP SITES	382.98
07/27/2023	DEBIT	1220	AP	627	APPLE.COM	MONTHLY CLOUD STORAGE WATER PHONE	0.99
07/27/2023	DEBIT	1228	AP	023	AMAZON.COM	GLOVES, LATEX COMM CENTER	119.88
07/28/2023	DEBIT	1223	AP	023	AMAZON.COM	WAX RING AND BRASS BOLTS FOR TOILET	26.72
07/28/2023	DEBIT	1229	AP	023	AMAZON.COM	TRASH BAGS - COMM CENTER	33.03
07/28/2023	DEBIT	1234	AP	589	AMAZON CAPITAL SERVICES	COMM CENTER KITCHEN SUPPLIES	71.64
07/28/2023	DEBIT	1225	AP	023	AMAZON.COM	POWER CLEAN HEAVY DUTY CLOTHS	67.85
07/28/2023	DEBIT	1226	AP	023	AMAZON.COM	POWER CLEAN CLOTHS	108.69
07/28/2023	DEBIT	1227	AP	023	AMAZON.COM	SPARK PLUGS	11.49
08/02/2023	DEBIT	1233	AP	535	SQUARE	SQUARE READER CAMPGROUND	247.76

2,101.87

Total of 18 Disbursements:

Bank GEN GENERAL CHECKING

07/12/2023	GEN	13100	AP	006	AIRGAS USA, LLC	OXYGEN TANK RENTALS	206.31
07/12/2023	GEN	13101	AP	010	ALGER- DELTA COOPERATIVE ELECTRIC A	ELECTRIC USAGE JUNE 2023	7,881.65
07/12/2023	GEN	13102	AP	033	BAILEY, LOUIS	MILEAGE TO 12 MILE BEACH FIRE CALL 26 MI	17.03
07/12/2023	GEN	13103	AP	050	BOWMAN GAS & OIL CO.	PROPANE PARK	1,431.07
07/12/2023	GEN	13104	AP	625	BURKY'S EXCAVATING REDI MTX	GREENSPACE TOPSOIL - FOOD TRUCK PARKING	1,970.00
07/12/2023	GEN	13105	AP	MISC	CLIMB AND CUT	BROKEN BRANCH OVER CAMPSITE	1,350.00
07/12/2023	GEN	13106	AP	630	CROSS GENERAL CONTRACTING	INITIAL PAYMENT - WOODLAND PARK BATHHOUS	21,330.00
07/12/2023	GEN	13107	AP	608	EAGLE SHORELINE PROTECTION LLC	OLD COAST GUARD DOCK CLEAN UP AND REMEDI	13,488.75
07/12/2023	GEN	13108	AP	101	ETNA SUPPLY	SMARTPOINT SENSUS METER TRANCEIVER	2,088.00
07/12/2023	GEN	13109	AP	499	FAMILY PRIDE LAUNDRY	CARPETS WOODLAND PARK OFFICE	62.00
07/12/2023	GEN	13110	AP	103	FIDLAR TECHNOLOGIES, INC	OFFICIAL RECEIPT BOOKS	612.22
07/12/2023	GEN	13111	AP	113	FOX RIVER AUTO	VARIOUS FLUIDS AND FILTERS	714.22
07/12/2023	GEN	13112	AP	599	GFL ENVIRONMENTAL	DUMP DAYS	2,858.65
07/12/2023	GEN	13113	AP	MISC	GOVERNMENT FORMS AND SUPPLIES	HAND HELD EMBOSSE	97.55
07/12/2023	GEN	13115	AP	329	HD SUPPLY - USA BLUEBOOK	COMBO BOX CUP AND L IDS	34.95
07/12/2023	GEN	13116	AP	139	HIAWATHA TELEPHONE	TELEPHONE USAGE ACCT 00049677-9 IV15709	1,017.95
07/12/2023	GEN	13117	AP	143	HITCHING POST ELECTRIC	GFCI SITE 10 - 50 AMP BREAKER ON SITE 3	184.08
07/12/2023	GEN	13118	AP	606	SINETECH, LLC	WIFI BRIDGE WOODLAND PARK	5,988.38
07/12/2023	GEN	13119	AP	604	STANDARD INSURANCE COMPANY	LIFE INSURANCE PREMIUMS	72.85
07/12/2023	GEN	13120	AP	300	SUPERIOR SHORES MARKET	PARADE CANDY - FIRE	95.00
07/12/2023	GEN	13121	AP	306	TECK SOLUTIONS, INC.	MONTHLY LABOR AND CONSULTING	652.50
07/12/2023	GEN	13122	AP	607	THE OFFICE PLANNING GROUP	CONTRACT RATE - SERVICE	137.16
07/12/2023	GEN	13123	AP	561	TINTI, STEVEN J.	LEGAL SERVICES - PARK MANAGER	150.00
07/12/2023	GEN	13124	AP	314	TRI-COUNTY SEPTIC & SONS LLC	PORTABLE TOILET RENTALS	4,960.00
07/12/2023	GEN	13126	AP	323	UP ENGINEERS & ARCHITECTS, INC.	WOODLAND PARK SHOWER BLDG	184.21
07/12/2023	GEN	13127	AP	331	VERIZON WIRELESS	WIRELESS PHONE USAGE JUNE	299.29
07/12/2023	GEN	13128	AP	543	VICTOR STANLEY	2 TABLES 3 BENCHES - GREENSPACE	14,864.00
07/12/2023	GEN	13129	AP	336	WATER DEPARTMENT	JUNE 2023 WATER USAGE	3,245.87
07/12/2023	GEN	13130	AP	629	WEST SHORE FIRE	TURNOUT GEAR - 4 SETS	12,997.91
07/12/2023	GEN	13131	AP	341	WHITE WATER ASSOCIATES, INC.	WATER ANALYSIS	60.00
07/12/2023	GEN	13132	AP	578	ZELLAR SANITATION	GARBAGE	2,120.00
07/12/2023	GEN	13114	AP	329	HD SUPPLY - USA BLUE BOOK	FOOD GRADE ANTI SEIZE 15 OZ AEROSOL	19.99

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/12/2023	GEN	13125	AP	376	ULINE	CLEAR TRASH LINER	990.65
07/13/2023	GEN	13134	AP	MISC	BRIAN CALLIFF	CAMPGROUND INCOME - RESERVATIONS	150.00
07/13/2023	GEN	13133	AP	MISC	BRIAN CALLIFF		150.00
07/20/2023	GEN	13135	AP	589	AMAZON CAPITAL SERVICES	WALL CALENDAR/POST IT STICKY NOTES	3,669.25
07/20/2023	GEN	13136	AP	020	ALGER COUNTY TREASURER	PRE CHANGES ADMIN FEE REIMB	19.92
07/21/2023	GEN	1421(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 07/15 PAYDAY 07/21/2023	27,701.79
07/24/2023	GEN	13138	AP	541	HEATHER DOBERSTEIN	REIMBURSE POSTAGE - ZONING	10.20
07/24/2023	GEN	13137	AP	MISC	BOB HELSTEN OR DAWN BAKER	WEDDING DEPOSIT REFUND	50.00
07/26/2023	GEN	13139	AP	541	HEATHER DOBERSTEIN	REIMBURSE POSTAGE	19.30
07/28/2023	GEN	1422(E)	AP	242	PAYROLL ACCOUNT	PP ENDS 07/31 PAYDAY 07/31/23	5,327.96
07/29/2023	GEN	13140	AP	497	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE AUGUST 2023	4,857.90
07/29/2023	GEN	13141	AP	215	MTA	CEMETERY MANAGEMENT BOOK	42.00
07/29/2023	GEN	13142	AP	299	SH GRAND MARAIS	MONTHLY STATEMENT VARIOUS SUPPLIES	872.64
08/02/2023	GEN	1425(E)	AP	242	PAYROLL ACCOUNT	PP EN DS 07/29 PAYDAY 08/04	26,998.01
08/08/2023	GEN	1428(E)	AP	263	QUILL CORPORATION	WIRE HOOKS - MARINA	320.71

Total of 47 Disbursements:

171,371.92

Bank PR CK PAYROLL CHECKING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/21/2023	PR CK	DD2131(A)	PR	007	BONTRAGER, CAROLYN		171.79
07/21/2023	PR CK	DD2132(A)	PR	193	SCHLABACH, GERALD		297.79
07/21/2023	PR CK	DD2133(A)	PR	190	Keene, Craig		466.07
07/21/2023	PR CK	DD2134(A)	PR	194	Gould, McKenna		498.89
07/21/2023	PR CK	DD2135(A)	PR	114	Pilon, Roger		536.57
07/21/2023	PR CK	DD2136(A)	PR	072	DONGVILLO, TARA		777.86
07/21/2023	PR CK	DD2137(A)	PR	083	SHAFER, SHERI		779.98
07/21/2023	PR CK	DD2138(A)	PR	177	BECKWITH, DAVID		780.08
07/21/2023	PR CK	DD2139(A)	PR	063	WILSON, SUSANN		819.09
07/21/2023	PR CK	DD2140(A)	PR	191	Keene, Paula		836.97
07/21/2023	PR CK	DD2141(A)	PR	181	Link, Jeffrey		845.88
07/21/2023	PR CK	DD2142(A)	PR	192	NYMAN, ROBERT		893.25
07/21/2023	PR CK	DD2143(A)	PR	182	Boddy, Maryann		894.88
07/21/2023	PR CK	DD2144(A)	PR	156	Dobberstein, Heather		898.45
07/21/2023	PR CK	DD2145(A)	PR	185	Williamson, Richard		950.46
07/21/2023	PR CK	DD2146(A)	PR	102	McShane, Lori		998.16
07/21/2023	PR CK	DD2147(A)	PR	048	WIETING, LAUREN		1,015.72
07/21/2023	PR CK	DD2148(A)	PR	137	Morrison, Derek		1,047.65
07/21/2023	PR CK	DD2149(A)	PR	119	Beek, Lee		1,362.47
07/21/2023	PR CK	DD2150(A)	PR	125	Warner, Joshua		1,487.77
07/21/2023	PR CK	DD2151(A)	PR	005	BEEK, MICHAEL		2,128.38
07/21/2023	PR CK	EFT1183(E)	PR	FEDERAL	EFTPS		5,600.70
07/21/2023	PR CK	EFT1184(E)	PR	MERS			2,379.83
07/21/2023	PR CK	EFT1185(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		1,033.10
07/31/2023	PR CK	12376	PR	180	PAUL, NICHOLAS		10.57
07/31/2023	PR CK	12377	PR	115	Weaver, Dennis		11.08
07/31/2023	PR CK	12378	PR	188	WARD-HARBAUM, MARK		52.86
07/31/2023	PR CK	DD2152(A)	PR	152	ROSS, JESSE		74.01
07/31/2023	PR CK	DD2153(A)	PR	164	LUNDQUIST, CHRISTINE		88.10
07/31/2023	PR CK	DD2154(A)	PR	170	SHAFFER, LAURENCE		88.10
07/31/2023	PR CK	DD2155(A)	PR	174	Irvine, Jennifer		88.10
07/31/2023	PR CK	12379	PR	195	Mixon, Walter		88.10
07/31/2023	PR CK	DD2156(A)	PR	153	MORGAN, TROY		92.35
07/31/2023	PR CK	DD2157(A)	PR	187	BONTRAGER, PHILIP		93.82
07/31/2023	PR CK	DD2158(A)	PR	179	LAWRENCE, DEVIN		116.29
07/31/2023	PR CK	DD2159(A)	PR	157	DOBERSTEIN, JORDAN		149.98
07/31/2023	PR CK	12380	PR	008	BUGG, SHANE		220.25

CHECK REGISTER FOR BURT TOWNSHIP
CHECK DATE FROM 07/12/2023 - 08/09/2023

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/31/2023	PR CK	DD2160(A)	PR	178	LAWRENCE, TEAGAN		291.11
07/31/2023	PR CK	DD2161(A)	PR	096	LUNDQUIST, DEBORAH		384.80
07/31/2023	PR CK	12381	PR	036	ROSS, DALE		411.88
07/31/2023	PR CK	DD2162(A)	PR	054	BOWEN, KARLA		425.04
07/31/2023	PR CK	DD2163(A)	PR	159	LUNDQUIST, LOUIS		455.19
07/31/2023	PR CK	DD2164(A)	PR	108	McShane, Calvin		1,174.28
07/31/2023	PR CK	EFT1186(E)	PR	FEDERAL	EFTPS		867.08
07/31/2023	PR CK	EFT1187(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		144.97
08/04/2023	PR CK	DD2165(A)	PR	007	BONTRAGER, CAROLYN		26.43
08/04/2023	PR CK	12382	PR	196	GOULD, KATHLEEN		224.65
08/04/2023	PR CK	DD2166(A)	PR	193	SCHLABACH, GERALD		330.83
08/04/2023	PR CK	DD2167(A)	PR	194	Gould, McKenna		331.99
08/04/2023	PR CK	DD2168(A)	PR	190	Keene, Craig		393.81
08/04/2023	PR CK	DD2169(A)	PR	114	Pilon, Roger		536.57
08/04/2023	PR CK	DD2170(A)	PR	177	BECKWITH, DAVID		714.23
08/04/2023	PR CK	DD2171(A)	PR	063	WILSON, SUSANN		724.67
08/04/2023	PR CK	DD2172(A)	PR	072	DONGVILLO, TARA		777.85
08/04/2023	PR CK	DD2173(A)	PR	048	WIETING, LAUREN		779.50
08/04/2023	PR CK	DD2174(A)	PR	083	SHAFER, SHERI		779.98
08/04/2023	PR CK	DD2175(A)	PR	191	Keene, Paula		787.63
08/04/2023	PR CK	DD2176(A)	PR	181	Link, Jeffrey		876.53
08/04/2023	PR CK	DD2177(A)	PR	156	Dobberstein, Heather		944.15
08/04/2023	PR CK	DD2178(A)	PR	185	Williamson, Richard		950.45
08/04/2023	PR CK	DD2179(A)	PR	102	McShane, Lori		998.16
08/04/2023	PR CK	DD2180(A)	PR	192	NYMAN, ROBERT		1,027.97
08/04/2023	PR CK	DD2181(A)	PR	137	Morrison, Derek		1,047.66
08/04/2023	PR CK	DD2182(A)	PR	182	Boddy, Maryann		1,210.09
08/04/2023	PR CK	DD2183(A)	PR	119	Beek, Lee		1,284.25
08/04/2023	PR CK	DD2184(A)	PR	125	Warner, Joshua		1,403.45
08/04/2023	PR CK	DD2185(A)	PR	005	BEEK, MICHAEL		2,020.69
08/04/2023	PR CK	EFT1188(E)	PR	FEDERAL	EFTPS		5,453.62
08/04/2023	PR CK	EFT1189(E)	PR	MERS	MERS		2,158.33
08/04/2023	PR CK	EFT1190(E)	PR	STATE OF	MICHIGAN DEPARTMENT OF TREASURY		1,014.52
Total of 70 Disbursements:							59,627.76
Bank TAX TAX FUND							
07/17/2023	TAX	3466	AP	020	ALGER COUNTY TREASURER	2023 SUMMER TAX DISB S2301-2303	73,949.17
07/17/2023	TAX	3468	AP	117	GENERAL FUND	2023 SUMMER TAX DISB S2301-2303	1,722.62
07/17/2023	TAX	3467	AP	059	BURT TOWNSHIP SCHOOLS	2023 SUMMER TAX DISB S2301-2303	73,085.73
07/17/2023	TAX	3469	AP	354	MARESA	2023 SUMMER TAX DISB S2301-2303	24,911.09
07/17/2023	TAX	3470	AP	457	STATE OF MICHIGAN	2023 SUMMER TAX DISB S2301-2303	247.95
07/28/2023	TAX	3471	AP	020	ALGER COUNTY TREASURER	SUMMER TAX DISBURSEMENTS S2304-2306	61,292.39
07/28/2023	TAX	3472	AP	MISC	2023 Sum Tax Refund 002-475-023-10		191.06
07/28/2023	TAX	3473	AP	059	BURT TOWNSHIP SCHOOLS	SUMMER TAX DISBURSEMENTS S2304-2306	71,395.88
07/28/2023	TAX	3474	AP	117	BURT TOWNSHIP SCHOOLS	SUMMER TAX DISBURSEMENTS S2304-2306	1,532.56
07/28/2023	TAX	3475	AP	354	GENERAL FUND	SUMMER TAX DISBURSEMENTS S2304-2306	20,647.20
Total of 10 Disbursements:							328,975.65

BURT TOWNSHIP TREASURER'S REPORT

August 08, 2023

Account Name	Fund	Balance as of 07/31/23	Deposits since	Checks since	Balance as of 08/03/23	Outstanding Bills To be Paid	Anticipated Remaining Funds	Notes
General Fund	101	71,987.00	152.71	6,884.48	65,255.23	4,998.49	60,256.74	101 000-001.000
Fire Protection	206	16,756.19	11.34	-	16,767.53	849.49	15,918.04	206 000-001.000
Harbor Fund	220	83,329.87	56.38	-	83,386.25	-	83,386.25	220 000-001.000
Township Improvement	246	97,747.83	66.13	1,882.11	95,931.85	5,900.41	90,031.44	246 000-001.000
Roads	247	173,678.30	117.51	-	173,795.81	-	173,795.81	246 000-002.000
Beach Access	255	7,166.49	4.85	-	7,171.34	-	7,171.34	255 000-001.000
Medical Facility	291	27,011.87	18.27	-	27,030.14	153.69	26,876.45	291 000-001.000
Ambulance Corps	505	100,042.49	67.68	-	100,110.17	166.03	99,944.14	505 000-001.000
Park Fund	508	359,769.77	7,785.86	11,405.98	356,149.65	20,274.51	335,875.14	508 000-001.000
Fuel System	585	19,589.59	13.26	-	19,602.85	31,927.18	(12,324.33)	585 000-001.000
Water Receiving	591	30,005.35	20.30	4,966.04	25,059.61	2,227.24	22,832.37	591 000-001.000
Marina	594	71,688.42	2,719.44	1,862.20	72,545.66	3,497.48	69,048.18	594 000-001.000
Water-Bond Redemption/Reserve	591	113,181.49	69.01	-	113,250.50	-	113,250.50	591 000-005.000
Water-Repair, Replace & Impr	591	86,555.64	54.73	-	86,610.37	-	86,610.37	591 000-001.004
Arpa Savings Account	101	51,765.03	-	-	51,765.03	-	51,765.03	101-000-001.003
TOTALS:					1,294,431.99		1,224,437.47	
Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals.								
Tax Account	701	2,437.15	78.13	-	2,515.28	-	2,515.28	701-000-001.000
Payroll Account	All	6,871.89	27,002.29	5,327.96	28,546.22	-	28,546.22	101-000-001.001
Debit Card Account	All	7,819.23	-	247.76	7,571.47	-	7,571.47	101-000-001.010
CDS			Value		Terms	Interest Rate		
Water Department	591	19179-4190517	157,001.14	2/22/2025	36 mths	0.85		591-000-003.014
Water RRI	591	4,195,788.00	101,712.70	7/22/2026	60 mths	0.85		591-000-003.012
Fire Department	206	790-0031027	47,850.39	4/10/2024	60 mths	1.10		206-000-003.001
Fire Department	206	102105071	67,065.39	1/24/2024	36 mths	1.00		206-000-003.015
TOTAL VALUE OF CDS			373,629.62				1,598,067.09	