



BURT TOWNSHIP BOARD

ALGER COUNTY

P.O. BOX 430

GRAND MARAIS, MI 49839-0430

906-494-2381

Fax: 906-494-2627

www.burttownship.com

Sheri Shafer, Supervisor
Lori McShane, Clerk
Tara Dongyillo, Treasurer

Louis Lundquist
Deborah Lundquist
Trustees

Regular Meeting Tuesday, May 09, 2023 Community Center, 6:00 PM

ZOOM LINK:

Call: 1-929-205 -6099 Meeting ID: 899 087 9895 then press #

Participant ID: Just press # when asked. Passcode: 1234 then press #

<https://us02web.zoom.us/j/8990879895?pwd=a2V2K0dBOS9pYndaeVRhVU1zVkJkYU109>

AGENDA:

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment: (limit 2 mins. each)
3. Approve Agenda
4. Correspondence: none
5. Approve Minutes (04/11)
6. Dept. & Committee Reports
7. Appointments/Resignations: Park
8. Supervisor Report
9. Treasurers Report & Approval of Bills
10. **Unfinished Business:**
 - A. Planning Commission – Master Plan approval
 - B. Budget Amendments (DNR land Acquisition)
11. **New Business:**
 - A. Airport Hangar Lease
 - B. Woodland Park – Picnic Tables
 - C. Marina Revenue - Fish Cleaning Station
12. Other –
13. Public Comment (limit 2 mins each)
14. Adjournment

Signature of Township Clerk Heather Delerstein (Deputy Clerk)

Date and Time of Posting: May 8, 2023– 12:00 PM

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72(2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Burt Township Board by writing or calling the following: Burt Township Board, PO Box 430, Grand Marais, MI 49839, (906) 494-2381.

A copy of this notice is on file in the office of the clerk.

“The Township of Burt, Alger County is an Equal Opportunity Employer”

Arrangements for Americans with Disabilities can be made by calling the Township Office at the above number.



Burt Township Department Reports

Assessing

Responded to and resolved all issues from phone calls and emails. Entered deeds, PTAs, PREs and address changes. Completed the rollover process for the database for the next assessment cycle as we begin working on the new year. Also completed several continuing education courses.

Derek Morrison, Burt Township Assessor

Fire

Fire Meeting April 13, 2023

Meeting called to order at 1902 by Chief Ross.

Present: Teagan Lawrence, Mark Ward-Harbaum, Karla Bowen, Nick Paul, Dale Ross, Troy Morgan, Michael Desmond-Coles, Jesse Ross, Jordan Dobberstein.

Excused: Devin Lawrence

Discussion was held with Tony Barnes about the fire department's role in an emergency response. Fire department to ask the emergency response director what the plan should be.

Talk about the C 130 and 190 classes for Nick and Michael. DNR was coming to the meeting to discuss this, but had to go on a fire watch.

There are now some portable radios in the fire truck for use during fires. The air system needs to be set up still. The fire extinguishers are back now. Parts have been ordered for the tracked vehicle. The carbon monoxide detector needs to be recalibrated. The tank on the brush truck needs to be filled. (Teagan and Karla did it during Teagan's intern time). The brakes are sticking on the new truck. Have to shift in reverse to unstick them. Some of the lights on the truck are not working either. Bill Egerer will order some new batteries and new heads for the flashlights. Township did okay the new brush truck. Discussion on the use of alcohol by firefighters and then responding to calls. Nick is going to see if he can get a copy of what the police use from downstate.

After the meeting the drop tank was lifted up onto the mezzanine

Meeting adjourned at 2000..

May 4 2023

Meeting called to order by Assistant Chief Bugg at 1800.

Present: Karla Bowen, Jordan Dobberstein, Teagan Lawrence, Troy Morgan, Devin Lawrence, Nick Paul, Shane Bugg, Mark Ward-Harbaum.

Excused: Dale Ross, Dennis Weaver, Michael Desmond-Coles.

Scott Pachin from CSI came to the meeting and distributed formation about the new brush truck. He went over all the spec for it and discussion was held on if there were to be any changes.

The old brush truck needs some work done on it. It will not go into park very well and the emergency brake does not work. The Humvee is back at the barn but the tank has not been filled yet. The cabinets on the trucks

Burt Township Department Reports

have been labeled and a sheet with everything that is in each cabinet will be printed off. Mark still needs to get his information from the township so he can do his CEVO class. Karla will check on that with Lori. One of the SCBAs has a broken regulator and needs to be fixed.

Accountability tags will be ordered for new members and radio numbers were assigned for those that did not have them. The Park Service wants to come over and meet with the fire department and ambulance crew and come up with a plan on rescuing people from the log slide and other places in the park. Bob and Shaun Hughes are going to do a water rescue class for the ambulance corp and the fire department are invited. This will take place on August 1. Time TBD.

Adjourned at 2007

Library

*The Heritage Center and Library are good to go for the summer. Inter Library loan program is working swell-as usual- and the rate of visitation is going up as the season begins. More winter people are showing up now-old customers-and are enthusiastic about the library and its offerings! More membership cards going out too.

*The park is filling and that means more library use. It is building.

*All electronics are working well. The new computer is a blessing to use! Printer/copier working well-even the phone works! We are waiting on a new component for the Heritage computer.

*We will need for the maintenance staff to move the two park benches (fancy!) back in front of the library, as soon as they have a spare moment.

*The Heritage Center looks great and since it was busier over there last year than here in the library, I look for that to continue. I had to man both posts last year and that's fine with me but-unless it gets too busy. We'll see.

*I have Lisa Cromell here today for a workshop for patrons, which she is giving. I had a chance to "pick her brain" a bit about some patron concerns. Specifically, I asked her what to do about teenagers loitering in the entry foyer and the heritage center. Tricky question-to be continued. But right now that is my only concern for the upcoming tourist season.

*As we all know, the paving is starting soon on M-77. I don't know how that will affect the library but we'll see. There will be no permanent affect-that's for sure.

*Regretfully, I have had to start turning down offers of book donations. "I am already overloaded" I tell them and it's easy to see if you come in here. Maybe, as the season starts and people start buying used books, I will be able to clear some shelf space for more books. Another "we'll see" situation. But at least folks seem pleased with our operation in here, both the library and heritage center.

*Friends of the Library balance: as of 4/30/23, the balance in the library checking account is 744.11. Also, I just received a BRAND SPANKIN' NEW DEBIT CARD from PSB. I had one here before but never activated nor used it, so it went belly-up. I think I will use this card for purchases, however.

That's if for this month's library report.

Roger Pilon, Librarian

Woodland Park & Marina

The following is a summary of activities by the manager and staff of Woodland Park Campground for the month of April, 2023:

1] **Park Opening:** Woodland Park Campground had its first camper on April 12th. Water was turned on at both bathhouses on April 19th and we hope to have the site water turned on by May 4th or 5th. We have 4 returning employees and 4 new employees; one couple returning as camp hosts and one new camp host. The park staff continues to inspect buildings and grounds as we ramp up the summer camping season. It has been a wet start this season and we will continue to mulch and remove leaves as the weather dries out.

2] **Bathroom Replacement/Pole Barn:** The contract for the west bathroom replacement was awarded to Cross General Contracting in Munising, Michigan. The construction schedule begins this fall and will continue

Burt Township Department Reports

into winter, 2023-24. Campsites on the west end of the campground will be closed beginning September 1, 2023 to begin construction. The Township Board approved funding to replace the roof and siding on the Community Center pole barn. A contractor is compiling a prospectus for the replacement specifications that will be needed to put out for contractors to bid on.

3] **Wifi:** Phase 3 of 4 of our ongoing WiFi improvements project is scheduled to be completed during the 1st or 2nd week of May, 2023. The first two phases have been completed. Phase 1 and 2 were completed in the fall of 2022 (Phase 1: Park Office; Phase 2: Community Center). Phase 3 will include the installation of a wireless bridge from the Community Center to the park pavilion to provide access to the east end of the campground. Phase 4 is currently being considered and if approved, will include access on the west end of the campground.

4] **Septic Pumps/Hardware/Electrical Replacement:** The park manager spoke with Bob Linder at Pump Solutions in Carney, MI on May 1st, and he stated that the pumps and hardware have arrived, however the electrical components have not. As soon as the electrical components arrive, he will contact us to set up a completion schedule. He also stated that if we schedule the work during our busy part of the season that it will not disrupt park operations during construction.

5] **Water Sampling:** The park staff will be collecting drinking water samples from the west end of the sites and the west bathhouse subsequent to site water being turned on. This should satisfy previous post construction sampling requirements needed to approve the annual campground permit.

6] **Sales:** Gross sales for non-reservation sites in April were up from last year.

Gross sales summary (includes 1st come, 1st serve rentals, laundry, trash, water, and dump station. Excludes reserved sites).

Gross Sales April, 2023: \$ 13,670

Gross Sales April, 2022: \$ 11,400

+/- +\$ 2,270

Public Works

- Cleaning up all areas we maintain and cut grass on at the green space, emergency services building, fisherman's memorial park, water storage tank property, water department, medical center, township offices, Smith property, Rose Hill Cemetery, bay shore park above and below the hill. We had to use a drag and hand shovels to clean up the area on top of the bay hill behind the gas station due to the large amount of gravel and sod that was pushed on the township property from their snow plowing.
- Dust control has been tentatively scheduled for the first week of June. It all depends on weather and if the roads improve enough for the county to get them prepared for the application of the chloride.
- Community cleanup days are scheduled for June 16th and 17th 10AM to 2PM. Remember to sort your loads between the scrap metal, garbage and clean burnable wood. We do not accept tires, batteries of any kind, household hazardous waste like used motor oil or liquid paint.
- Water was turned on at the township marina for the fish cleaning station, outside dock pedestals and the bathroom. We removed an old water softener and had to replace a ball valve that was leaking. Replumbed in and sweat new copper pipe in its place. One heater in the bathroom seems to have a gas leak which Bowman Gas Company will look at for us. The fish grinder was removed and rebuilt per specs from manufacturer. I don't believe we will need to do this again for a long time and likely the

Burt Township Department Reports

entire unit will need replacing at that time by a professional contractor. New thermostat batteries also replaced throughout the building.

- Brooming sidewalks and some road edges to remove, gravel, sand, leaves and debris.
- Twelve new LED high bay lighting have been installed by the DPW in the recreation pole building to remove the old high pressure sodium lighting that was put in around 2003.
- Several burials are schedule for this month and next. Locating and marking burials plots and we will be turning on the water to the cemetery outside spigots soon. Cemetery officially opens May 15th.
- The basement office at the township offices has had its drop ceiling repaired, new basement window boxes and trim made. Drywall and trim were repaired where old shelving was located. Entire room was primed and repainted. New LED lighting installed in the drop ceiling. Concrete floor was cleaned up and repainted. We will be building a small permanent desk area that can be used as a computer desk but continue to allow the flexibility of multiuse. The office is currently used by multiple people like the auditor but may become a permanent office for someone in the future like it was previously. (We are waiting on a countertop to finish this project.)

Water Department

- Green space spigot and Bayshore park drinking fountain water was turned on.
- Miss dig locates are starting to come in more everyday which requires us to locate and mark the water system infrastructure for any construction work going on in the vicinity of the water department. The state highway work and sign installations are examples of the ongoing work where we need to locate and mark the infrastructure to protect it from damages. The fiberoptic subcontractors should be starting back up soon as well.
- Work truck has a recall notice and needs to get to Marquette at some point soon.
- The large format business account water meters (1-1/2" and larger) have reached the end of their life span. We will need to rebuild or completely replace these 11 water meters soon. We have replaced 3 of these water meters so far but we are still waiting on the rest of the replacements for them. I'm told they are backordered 16-20 weeks out currently. We are still waiting on more meters to be delivered. We may not see the replacement meters until August 2023.
- A new monitoring schedule has been received from the state (EGLE). I will be working on the new sampling schedule that is required for the 2023 season. The majority of the samples are for monitoring the quality of the water from our source water at the #2 & #3 wells. I have tested for PFAS, carbamates, herbicides, pesticides, volatile organic compounds to date. The schedules for each sample are mandated by the EPA and enforced by the state (EGLE). Frequency of the sampling for each is anywhere from monthly all the way to 1/9 years depending on the regulations. All the sampling results are public information and included on the consumer confidence report.
- The new consumer confidence report for the results of 2022 is completed. It was submitted and approved by the state. I need to get to Marquette to pick up the physical copies from the printers and submit the proper paperwork to the state verifying we completed the distribution of the report. The report isn't due until July 1st.
- Monthly water meter reading for billing customers. Trouble shooting accounts that don't read properly due to damage or technical problems with meters/billing system. Repaired one pit that was hit by snow plows.

| Check Date | Bank | Check | App | Vendor | Vendor Name | Description | Amount |
|-----------------------------|-------|-------|-----|--------|--------------------------------|--|----------|
| Bank DEBIT DEBIT CARD ACCT. | | | | | | | |
| 04/14/2023 | DEBIT | 1158 | AP | 023 | AMAZON.COM | ZIP TIES STORAGE ORGANIZER | 184.98 |
| 04/17/2023 | DEBIT | 1165 | AP | 023 | AMAZON.COM | INK CARTRIDGES | 86.78 |
| 04/19/2023 | DEBIT | 1166 | AP | 023 | AMAZON.COM | DURACEL BATTERIES | 41.22 |
| 04/20/2023 | DEBIT | 1162 | AP | 023 | AMAZON.COM | FIRE DEPARTMENT FLASHLIGHT STUFF | 65.31 |
| 04/21/2023 | DEBIT | 1163 | AP | 023 | AMAZON.COM | PARK SUPPLIES - TRASH BAGS TOILET PAPER | 1,200.27 |
| 04/21/2023 | DEBIT | 1167 | AP | 023 | AMAZON.COM | FIRE DEPARTMENT FLASH LIGHT STUFF | 116.59 |
| 04/21/2023 | DEBIT | 1168 | AP | 023 | AMAZON.COM | MORE FLASHLIGHT STUFF | 33.91 |
| 04/24/2023 | DEBIT | 1159 | AP | 215 | MTA | ZONING TRAINING - PLANNING COMMISSION | 724.00 |
| 04/24/2023 | DEBIT | 1160 | AP | 023 | AMAZON.COM | FLY SWATERS | 10.15 |
| 04/24/2023 | DEBIT | 1170 | AP | 150 | ISLAND RESORT | MIKE AND LEE BEEK AWWA CONFERENCE EDUCAT | 412.40 |
| 04/25/2023 | DEBIT | 1169 | AP | 023 | AMAZON.COM | OFFICE SUPPLIES - INK | 63.58 |
| 04/27/2023 | DEBIT | 1164 | AP | 023 | AMAZON.COM | FIRE DEPARTMENT FLASHLIGHT STUFF | 259.92 |
| 05/01/2023 | DEBIT | 1161 | AP | 023 | AMAZON.COM | SQUARE TERMINAL POPR MARINA | 297.00 |
| 05/02/2023 | DEBIT | 1157 | AP | 530 | LAKE SUPERIOR BREWING COMPANY | ELECTION MEALS | 253.32 |
| 05/08/2023 | DEBIT | 1171 | AP | 244 | PEOPLES STATE BANK OF MUNISING | MONTHLY ONLINE SERVICE CHARGE | 46.55 |

Total of 15 Disbursements:

3,795.98

Bank GEN GENERAL CHECKING

| | | | | | | | |
|------------|-----|---------|----|------|-------------------------------------|--|-----------|
| 04/12/2023 | GEN | 1398(E) | AP | 242 | PAYROLL ACCOUNT | PP ENDS 04/08/2023 PAYDAY 04/14 | 17,318.51 |
| 04/12/2023 | GEN | 12978 | AP | 006 | AIRGAS USA, LLC | ACETYLENE TANK RENTAL | 195.95 |
| 04/12/2023 | GEN | 12979 | AP | 010 | ALGER- DELTA COOPERATIVE ELECTRIC A | MARCH 2023 ELECTRIC USAGE | 3,093.61 |
| 04/12/2023 | GEN | 12980 | AP | 038 | BAYSHORE MARKET | MISC SUPPLIES | 13.64 |
| 04/12/2023 | GEN | 12981 | AP | 050 | BOWMAN GAS & OIL CO. | PROPANE WATER DEPT | 3,025.50 |
| 04/12/2023 | GEN | 12982 | AP | 058 | BURT TOWNSHIP FUEL SYSTEM | FUEL USAGE | 865.63 |
| 04/12/2023 | GEN | 12983 | AP | MISC | DAVID THIBODEAU | FIRE HALL WORK - AIR COMPRESSOR SET UP | 650.00 |
| 04/12/2023 | GEN | 12984 | AP | 101 | ETNA SUPPLY | CABLE 20FT 100 GAL METERS! | 1,930.00 |
| 04/12/2023 | GEN | 12986 | AP | 418 | GRAINGER | WATE4R DEPT SHIPPING SUPPLIES | 1,369.78 |
| 04/12/2023 | GEN | 12989 | AP | 515 | HIAWATHA SHORES RECYCLING & DISPOSA | PHONE USAGE MARCH | 0.00 |
| 04/12/2023 | GEN | 12990 | AP | 206 | MINING JOURNAL | 2032 SUBSCRIPTION SUNDAYS ONLY | 143.40 |
| 04/12/2023 | GEN | 12992 | AP | 248 | PIONEER TRIBUNE | WINDOW ENVELOPES | 198.63 |
| 04/12/2023 | GEN | 12993 | AP | 255 | POSTMASTER, GRAND MARAIS | P.O. BOX FEE LIBRARY | 80.00 |
| 04/12/2023 | GEN | 12994 | AP | 299 | SH GRAND MARAIS | VARIOUS | 455.02 |
| 04/12/2023 | GEN | 12995 | AP | 604 | STANDARD INSURANCE COMPANY | LIFE INSURANCE PREMIUMS | 145.70 |
| 04/12/2023 | GEN | 12996 | AP | 306 | TECK SOLUTIONS, INC. | LABOR AND CONSULTING | 72.50 |
| 04/12/2023 | GEN | 12997 | AP | 607 | THE OFFICE PLANNING GROUP | CONTRACT BASE RATE AND OVERAGE | 353.49 |
| 04/12/2023 | GEN | 12998 | AP | 561 | TINTI, STEVEN J. | LEGAL SERVICES - STR, DNR LEASE | 550.00 |
| 04/12/2023 | GEN | 12999 | AP | 323 | UP ENGINEERS & ARCHITECTS, INC. | WOODLAND PARK BATHHOUSE | 2,991.00 |
| 04/12/2023 | GEN | 13000 | AP | 331 | VERIZON WIRELESS | WIRELESS PHONE USAGE MARCH | 223.38 |
| 04/12/2023 | GEN | 13001 | AP | 336 | WATER DEPARTMENT | MARCH 2023 WATER USAGE | 1,710.47 |
| 04/12/2023 | GEN | 13002 | AP | 341 | WHITE WATER ASSOCIATES, INC. | WATER ANALYSIS | 139.00 |
| 04/12/2023 | GEN | 12985 | AP | 113 | FOX RIVER AUTO | DPW TRACTOR OIL | 282.78 |
| 04/12/2023 | GEN | 12988 | AP | 127 | GRAND MARAIS HISTORICAL SOCIETY | BUDGETED DONATION | 500.00 |
| 04/12/2023 | GEN | 12988 | AP | 329 | HD SUPPLY | BRASS DOUBLE FEMALLE NIP | 26.59 |
| 04/12/2023 | GEN | 12991 | AP | 222 | NATIONAL FIRE PROTECTION ASSOCIATIO | RENEWAL 2023 | 175.00 |
| 04/13/2023 | GEN | 13003 | AP | MISC | SCOTT WIFTING | START UP PETTY CASH - CAMPGROUND | 300.00 |
| 04/19/2023 | GEN | 13004 | AP | 497 | BLUE CROSS BLUE SHIELD OF MICHIGAN | HEALTH INSURANCE APRIL 2023 | 4,857.90 |
| 04/19/2023 | GEN | 13005 | AP | MISC | DICK WILLIAMSON | STARTUP CASH - MARINA | 200.00 |
| 04/21/2023 | GEN | 1399(E) | AP | 318 | UNEMPLOYMENT INSURANCE AGENCY | UNEMPLOYMENT PAYMENT | 2,671.20 |
| 04/24/2023 | GEN | 13006 | AP | 139 | HIAWATHA TELEPHONE | PHONE USAGE | 1,018.11 |
| 04/24/2023 | GEN | 13007 | AP | MISC | STATE OF MICHIGAN | DNR PAR #12243 IN ALGER COUNTY, BURT TOW | 31,700.00 |
| 04/28/2023 | GEN | 1400(E) | AP | 242 | PAYROLL ACCOUNT | MONTH END - PP ENDS 04/30 PAYDAY 04/28/2 | 4,241.76 |
| 04/28/2023 | GEN | 1401(E) | AP | 242 | PAYROLL ACCOUNT | PP ENDS 04/23 PAYDAY 04/28/2023 | 20,599.84 |
| 05/01/2023 | GEN | 13008 | AP | 041 | BEEK, MICHAEL L. | MILEAGE TO AWWA TRAINING MIKE & LEE | 171.02 |

| Check Date | Bank | Check | App | Vendor | Vendor Name | Description | Amount |
|------------|------|-------|-----|--------|----------------------|---------------------------------------|--------|
| 05/03/2023 | GEN | 13009 | AP | 382 | BELL, DIANNA B. | ELECTION INSPECTOR 5/2/23 15HR | 112.50 |
| 05/03/2023 | GEN | 13010 | AP | 575 | CHRIS LUNDQUIST | ELECTION INSPECTOR 05/02/23 15HR | 105.00 |
| 05/03/2023 | GEN | 13011 | AP | 405 | DEBORAH J. LUNDQUIST | ELECTION INSPECTOR 5/02/23 15HR | 105.00 |
| 05/03/2023 | GEN | 13012 | AP | 576 | HEATHER DOBERSTEIN | ELECTION MILEAGE | 199.91 |
| 05/03/2023 | GEN | 13013 | AP | 610 | JEANNINE KAIN | EMS MILEAGE APRIL 2023 EMS | 695.81 |
| 05/03/2023 | GEN | 13014 | AP | MISC | KATHY JENKINS | ELECTION INSPECTORS 5/2/23 15HR | 112.50 |
| 05/08/2023 | GEN | 13015 | AP | 541 | HEATHER DOBERSTEIN | REIMBURSE POSTAGE - DEBIT CRD DEBACLE | 144.00 |

(1 Check Voided)

Total of 41 Disbursements:

Bank PR CK PAYROLL CHECKING

| | | | | | | | | |
|------------|-------|------------|----|----------|---------------------------------|--|----------|---|
| 04/14/2023 | PR CK | DD1966(A) | PR | 063 | WILSON, SUSANN | | 0.00 | V |
| 04/14/2023 | PR CK | DD1967(A) | PR | 114 | Pilon, Roger | | 0.00 | V |
| 04/14/2023 | PR CK | DD1968(A) | PR | 048 | WIETING, LAUREN | | 0.00 | V |
| 04/14/2023 | PR CK | DD1969(A) | PR | 072 | DONGVILLO, TARA | | 0.00 | V |
| 04/14/2023 | PR CK | DD1970(A) | PR | 083 | SHAFER, SHERI | | 0.00 | V |
| 04/14/2023 | PR CK | DD1971(A) | PR | 156 | Dobberstein, Heather | | 0.00 | V |
| 04/14/2023 | PR CK | DD1972(A) | PR | 137 | Morrison, Derek | | 0.00 | V |
| 04/14/2023 | PR CK | DD1973(A) | PR | 102 | McShane, Lori | | 0.00 | V |
| 04/14/2023 | PR CK | DD1974(A) | PR | 119 | Beek, Lee | | 0.00 | V |
| 04/14/2023 | PR CK | DD1975(A) | PR | 125 | Warner, Joshua | | 0.00 | V |
| 04/14/2023 | PR CK | DD1976(A) | PR | 005 | BEEK, MICHAEL | | 0.00 | V |
| 04/14/2023 | PR CK | EFT1153(E) | PR | FEDERAL | EFTPS | | 0.00 | V |
| 04/14/2023 | PR CK | EFT1154(E) | PR | MERS | | | 0.00 | V |
| 04/14/2023 | PR CK | EFT1155(E) | PR | STATE OF | MICHIGAN DEPARTMENT OF TREASURY | | 0.00 | V |
| 04/14/2023 | PR CK | DD1977(A) | PR | 063 | WILSON, SUSANN | | 179.29 | |
| 04/14/2023 | PR CK | DD1978(A) | PR | 114 | Pilon, Roger | | 536.57 | |
| 04/14/2023 | PR CK | DD1979(A) | PR | 048 | WIETING, LAUREN | | 554.79 | |
| 04/14/2023 | PR CK | DD1980(A) | PR | 072 | DONGVILLO, TARA | | 777.85 | |
| 04/14/2023 | PR CK | DD1981(A) | PR | 083 | SHAFER, SHERI | | 779.98 | |
| 04/14/2023 | PR CK | DD1982(A) | PR | 156 | Dobberstein, Heather | | 944.15 | |
| 04/14/2023 | PR CK | DD1983(A) | PR | 102 | McShane, Lori | | 998.15 | |
| 04/14/2023 | PR CK | DD1984(A) | PR | 137 | Morrison, Derek | | 1,047.65 | |
| 04/14/2023 | PR CK | DD1985(A) | PR | 119 | Beek, Lee | | 1,284.24 | |
| 04/14/2023 | PR CK | DD1986(A) | PR | 125 | Warner, Joshua | | 1,403.44 | |
| 04/14/2023 | PR CK | DD1987(A) | PR | 005 | BEEK, MICHAEL | | 2,069.16 | |
| 04/14/2023 | PR CK | EFT1156(E) | PR | FEDERAL | EFTPS | | 3,486.88 | |
| 04/14/2023 | PR CK | EFT1157(E) | PR | MERS | | | 2,412.74 | |
| 04/14/2023 | PR CK | EFT1158(E) | PR | STATE OF | MICHIGAN DEPARTMENT OF TREASURY | | 643.62 | |
| 04/28/2023 | PR CK | DD1988(A) | PR | 107 | Coles-Desmond, Michael | | 10.57 | |
| 04/28/2023 | PR CK | DD1989(A) | PR | 152 | ROSS, JESSE | | 10.57 | |
| 04/28/2023 | PR CK | 12353 | PR | 180 | PAUL, NICHOLAS | | 10.58 | |
| 04/28/2023 | PR CK | DD1990(A) | PR | 157 | DOBERSTEIN, JORDAN | | 161.22 | |
| 04/28/2023 | PR CK | DD1991(A) | PR | 187 | MORGAN, TROY | | 220.25 | |
| 04/28/2023 | PR CK | 12354 | PR | 008 | BUGG, SHANE | | 242.19 | |
| 04/28/2023 | PR CK | 12355 | PR | 188 | WARD-HARRAUM, MARK | | 246.59 | |
| 04/28/2023 | PR CK | DD1992(A) | PR | 178 | LAWRENCE, TEAGAN | | 334.31 | |
| 04/28/2023 | PR CK | 12356 | PR | 036 | ROSS, DALE | | 334.31 | |
| 04/28/2023 | PR CK | DD1993(A) | PR | 054 | BOWEN, KARLA | | 367.09 | |
| 04/28/2023 | PR CK | DD1994(A) | PR | 159 | LUNDQUIST, LOUIS | | 384.80 | |
| 04/28/2023 | PR CK | DD1995(A) | PR | 096 | LUNDQUIST, DEBORAH | | 1,098.09 | |
| 04/28/2023 | PR CK | DD1996(A) | PR | 108 | McShane, Calvin | | 696.03 | |
| 04/28/2023 | PR CK | EFT1159(E) | PR | FEDERAL | EFTPS | | 114.59 | |
| 04/28/2023 | PR CK | EFT1160(E) | PR | STATE OF | MICHIGAN DEPARTMENT OF TREASURY | | 0.00 | V |
| 04/28/2023 | PR CK | 12364 | PR | | | | 0.00 | V |
| 04/28/2023 | PR CK | 12365 | PR | | | | 0.00 | V |

103,733.13

CHECK REGISTER FOR BURT TOWNSHIP
 CHECK DATE FROM 04/12/2023 - 05/09/2023

| Check Date | Bank | Check | App | Vendor | Vendor Name | Description | Amount |
|------------|-------|------------|-----|----------|---------------------------------|-------------|----------|
| 04/28/2023 | PR CK | 12366 | PR | 024 | LUNDOQUIST, PAMELA | | 0.00 |
| 04/28/2023 | PR CK | DD1997(A) | PR | 054 | BOWEN, KARLA | | 77.54 |
| 04/28/2023 | PR CK | DD1998(A) | PR | 192 | NYMAN, ROBERT | | 124.67 |
| 04/28/2023 | PR CK | 12367 | PR | 007 | BONTFRAGER, CAROLYN | | 179.72 |
| 04/28/2023 | PR CK | DD1999(A) | PR | 177 | BECKWITH, DAVID | | 195.92 |
| 04/28/2023 | PR CK | DD2000(A) | PR | 190 | Keene, Craig | | 252.34 |
| 04/28/2023 | PR CK | DD2001(A) | PR | 114 | Pilon, Roger | | 455.49 |
| 04/28/2023 | PR CK | DD2002(A) | PR | 063 | WILSON, SUSANN | | 536.57 |
| 04/28/2023 | PR CK | DD2003(A) | PR | 191 | Keene, Paula | | 736.00 |
| 04/28/2023 | PR CK | DD2004(A) | PR | 072 | DONGVILLO, TARA | | 748.87 |
| 04/28/2023 | PR CK | DD2005(A) | PR | 048 | WIETING, LAUREN | | 777.86 |
| 04/28/2023 | PR CK | DD2006(A) | PR | 083 | SHAFER, SHERI | | 778.96 |
| 04/28/2023 | PR CK | DD2007(A) | PR | 102 | McShane, Lori | | 779.98 |
| 04/28/2023 | PR CK | DD2008(A) | PR | 156 | Dobberstein, Heather | | 998.15 |
| 04/28/2023 | PR CK | DD2009(A) | PR | 137 | Morrison, Derek | | 1,035.52 |
| 04/28/2023 | PR CK | DD2010(A) | PR | 119 | Beek, Lee | | 1,047.66 |
| 04/28/2023 | PR CK | DD2011(A) | PR | 125 | Warner, Joshua | | 1,284.25 |
| 04/28/2023 | PR CK | DD2012(A) | PR | 005 | BEEK, MICHAEL | | 1,403.44 |
| 04/28/2023 | PR CK | DD2013(A) | PR | FEDERAL | EFTPS | | 2,020.68 |
| 04/28/2023 | PR CK | EFT1161(E) | PR | MERS | MERS | | 4,017.38 |
| 04/28/2023 | PR CK | EFT1162(E) | PR | STATE OF | MICHIGAN DEPARTMENT OF TREASURY | | 2,184.95 |
| 04/28/2023 | PR CK | EFT1163(E) | PR | | | | 763.89 |

(17 Checks Voided)

Total of 50 Disbursements: 41,760.11

(18 Checks Voided)

Report Total of 106 Disbursements: 149,289.22

05/09/2023 11:40 AM
User: LORI
DB: Burt Township

INVOICE APPROVAL BY INVOICE REPORT FOR BURT TOWNSHIP
INVOICE ENTRY DATES 03/10/2021 - 05/09/2023
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

| Vendor Code | Vendor Name | Description | Amount |
|--|-------------------------------------|--|-----------|
| 010 | ALGER- DELTA COOPERATIVE ELECTRIC A | APRIL ELECTRIC APRIL 2023 ELECTRIC USAGE | 4,142.98 |
| TOTAL FOR: ALGER- DELTA COOPERATIVE ELECTRIC A | | | 4,142.98 |
| 589 | AMAZON CAPITAL SERVICES | IPFD-KYJK-13J1 UTV SIDCEMIRRORS | 272.35 |
| TOTAL FOR: AMAZON CAPITAL SERVICES | | | 272.35 |
| 038 | BAYSHORE MARKET | 05/02 STATE PARK SUPPLIES | 15.45 |
| TOTAL FOR: BAYSHORE MARKET | | | 15.45 |
| 050 | BOWMAN GAS & OIL CO. | ACCT 00116 APRIL PROPANE USAGE OFFICES | 290.65 |
| | | ACCT 00393 APRIL PROPANE USAGE EMERGENCY SERVICES BUILDI | 646.91 |
| | | ACCT 00513 APRIL PROPANE USAGE COMM CTR | 191.48 |
| | | ACCT 006587 APRIL PROPANE USAGE MED CENTER | 570.07 |
| | | ACCT 02723 APRIL PROPANE USAGE PARK | 192.66 |
| TOTAL FOR: BOWMAN GAS & OIL CO. | | | 1,891.77 |
| 055 | BS&A SOFTWARE | 146137 TAX SYSTEM ANNUAL SERVICE AND SUPPORT | 831.00 |
| TOTAL FOR: BS&A SOFTWARE | | | 831.00 |
| 058 | BURT TOWNSHIP FUEL SYSTEM | F040123-2 FUEL USAGE MARCH 2023 | 601.50 |
| | | F050123-3 FUEL USAGE APRIL 2023 | 763.92 |
| TOTAL FOR: BURT TOWNSHIP FUEL SYSTEM | | | 1,365.42 |
| 586 | CAMPSPOT | 08621 CAMPGROUND RESERVATIONS | 1,211.75 |
| TOTAL FOR: CAMPSPOT | | | 1,211.75 |
| 079 | CUPPAD | 05042023 MASTER PLAN COMPLETION | 15,000.00 |
| TOTAL FOR: CUPPAD | | | 15,000.00 |
| MISC | DAVID THIBODEAU | 007 INSTALL SAFETY RESTRAINTS ON HIGH PRESSURE CY | 250.00 |
| TOTAL FOR: DAVID THIBODEAU | | | 250.00 |
| 499 | FAMILY PRIDE LAUNDRY | 208496 WOODLAND PARK OFFICE RUGS | 31.00 |
| TOTAL FOR: FAMILY PRIDE LAUNDRY | | | 31.00 |
| 113 | FOX RIVER AUTO | 489003 TAIL LIGHT AND BATTERY FOR PARK TRUCK | 360.31 |
| | | 489020 WIPER FLUID | 27.49 |
| | | 489039 TRANS FLUSH FILTER ETC DPW TRUCK | 426.22 |
| TOTAL FOR: FOX RIVER AUTO | | | 814.02 |

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BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

| Vendor Code | Vendor Name Invoice | Description | Amount |
|--|---|--|-----------|
| 418 | GRAINGER 9684785992 | BATTERY FILLER WITH NOZZLE | 42.20 |
| | 9684786008 | STORAGE TOTES | 53.84 |
| | 9685360779 | S HOOK AND MORE STORAGE TOTES | 55.64 |
| TOTAL FOR: GRAINGER | | | 151.68 |
| 139 | HIAWATHA TELEPHONE 1560985 | TELEPHONE AND INTERNET | 1,010.31 |
| TOTAL FOR: HIAWATHA TELEPHONE | | | 1,010.31 |
| 591 | HOHOLIK ENTERPRISES 1140184 | OPEN CAMPRGOUND BATHHOUSES | 1,606.09 |
| TOTAL FOR: HOHOLIK ENTERPRISES | | | 1,606.09 |
| 175 | MANISTIQUE OIL 026842 | UNLEADED PREMIUM DEL 1500 GALLONS @ 3.90 | 5,905.38 |
| | 026843 | 2000 GALLIONS DIESEL @3.15 | 6,300.00 |
| TOTAL FOR: MANISTIQUE OIL | | | 12,205.38 |
| 299 | SH GRAND MARAIS 3649 | VARIOUS | 737.72 |
| TOTAL FOR: SH GRAND MARAIS | | | 737.72 |
| MISC | SIGNARAMA INV-14350 | MARINA BOAT PASS STICKERS | 132.48 |
| TOTAL FOR: SIGNARAMA | | | 132.48 |
| 498 | SIGNS NOW SN-27073 | WATER REPORT 2022 | 283.83 |
| TOTAL FOR: SIGNS NOW | | | 283.83 |
| 483 | STANDARD ELECTRIC - WHITLOCK SUPPLY 006429460149 | LIFE INSURANCE P[REMIUMS | 72.85 |
| TOTAL FOR: STANDARD ELECTRIC - WHITLOCK SUPPLY | | | 72.85 |
| 306 | TECK SOLUTIONS, INC. 27431 | NEW COMPUTERS FOR THE LIBRARY | 3,500.00 |
| | TS043023-102856 | MONTHLY LABOR AND CONSULTING | 1,450.00 |
| TOTAL FOR: TECK SOLUTIONS, INC. | | | 4,950.00 |
| 561 | TINTI, STEVEN J. 04/25/2023 | LEGAL SERVICES ZONING NON CONFORMING | 800.00 |
| TOTAL FOR: TINTI, STEVEN J. | | | 800.00 |
| 314 | TRI-COUNTY SEPTIC & SONS LLC 3911 | PORTABLE TOILET RENTALS (10 - 04/15 THRU 05/ | 1,680.00 |
| | 3921 | PORTABLE TOILET RENTALS - 2 MARINA | 220.00 |
| TOTAL FOR: TRI-COUNTY SEPTIC & SONS LLC | | | 1,900.00 |
| 376 | ULINE 162903748 | TRASH BAGS AND PICNIC TABLES | 2,296.24 |
| TOTAL FOR: ULINE | | | 2,296.24 |

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BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

| Vendor Code | Vendor Name Invoice | Description | Amount |
|--|--|--------------------------|-----------|
| 323 | UP ENGINEERS & ARCHITECTS, INC. 2301210 | WQOODLAND PARK BATHHOUSE | 6,851.21 |
| TOTAL FOR: UP ENGINEERS & ARCHITECTS, INC. | | | 6,851.21 |
| 331 | VERIZON WIRELESS 9933387465/464 | WIKRELESS PHONE | 277.18 |
| TOTAL FOR: VERIZON WIRELESS | | | 277.18 |
| 336 | WATER DEPARTMENT APRIL WATER | APRIL 2023 WATER USAGE | 1,880.14 |
| TOTAL FOR: WATER DEPARTMENT | | | 1,880.14 |
| 341 | WHITE WATER ASSOCIATES, INC. 6389 | WATER ANALYSIS | 60.00 |
| | 6420 | WATER ANALYSIS | 1,402.38 |
| TOTAL FOR: WHITE WATER ASSOCIATES, INC. | | | 1,462.38 |
| 578 | ZELLAR SANITATION 106762 | GARBAGE | 220.00 |
| TOTAL FOR: ZELLAR SANITATION | | | 220.00 |
| TOTAL - ALL VENDORS | | | 62,663.23 |
| FUND TOTALS: | | | |
| Fund 101 - GENERAL FUND | | | 18,253.47 |
| Fund 206 - FIRE FUND | | | 1,522.33 |
| Fund 246 - TOWNSHIP IMPROVEMENT FUND | | | 2,078.18 |
| Fund 291 - MEDICAL CENTER | | | 726.93 |
| Fund 505 - AMBULANCE FUND | | | 344.64 |
| Fund 508 - PARK/ RECREATION FUND | | | 23,336.41 |
| Fund 585 - FUEL | | | 12,298.74 |
| Fund 591 - WATER FUND | | | 3,543.87 |
| Fund 594 - MARINA | | | 558.66 |

BURT TOWNSHIP TREASURER'S REPORT

May 09, 2023

| Account Name | Fund | Balance as of 04/30/23 | Deposits since | Checks since | Balance as of 05/04/23 | Outstanding Bills To be Paid | Anticipated Remaining Funds | Notes |
|---|------|---------------------------|-------------------|-----------------|---------------------------|------------------------------------|--------------------------------|-----------------|
| General Fund | 101 | 133,198.38 | 83.13 | 660.00 | 132,621.51 | 18,253.47 | 114,368.04 | 101 000-001.000 |
| Fire Protection | 206 | 49,112.21 | 30.65 | - | 49,142.86 | 1,522.33 | 47,620.53 | 206 000-001.000 |
| Harbor Fund | 220 | 82,014.59 | 51.18 | - | 82,065.77 | - | 82,065.77 | 220 000-001.000 |
| Township Improvement | 246 | 124,244.48 | 77.53 | - | 124,322.01 | 2,078.18 | 122,243.83 | 246 000-001.000 |
| Roads | 247 | 190,403.39 | 118.82 | - | 190,522.21 | - | 190,522.21 | 246 000-002.000 |
| Beach Access | 255 | 7,153.14 | 4.46 | - | 7,157.60 | - | 7,157.60 | 255 000-001.000 |
| Medical Facility | 291 | 28,077.43 | 17.52 | - | 28,094.95 | 726.93 | 27,368.02 | 291 000-001.000 |
| Ambulance Corps | 505 | 108,588.35 | 67.76 | 670.72 | 107,985.39 | 344.64 | 107,640.75 | 505 000-001.000 |
| Park Fund | 508 | 297,646.16 | 4,420.16 | - | 302,066.32 | 23,336.41 | 278,729.91 | 508 000-001.000 |
| Fuel System | 585 | 37,501.83 | 23.40 | - | 37,525.23 | 12,298.74 | 25,226.49 | 585 000-001.000 |
| Water Receiving | 591 | 33,119.14 | 2,507.91 | 171.02 | 35,456.03 | 3,543.87 | 31,912.16 | 591 000-001.000 |
| Marina | 594 | 54,956.13 | 34.30 | - | 54,990.43 | 558.66 | 54,431.77 | 594 000-001.000 |
| Water-Bond Redemption/Reserve | 591 | 156,385.19 | 95.54 | - | 156,480.73 | - | 156,480.73 | 591 000-005.000 |
| Water-Repair, Replace & Impr | 591 | 79,848.26 | 48.95 | - | 79,897.21 | - | 79,897.21 | 591 000-001.004 |
| Arpa Savings Account | 101 | 51,732.79 | - | - | 51,732.79 | - | 51,732.79 | 101-000-001.003 |
| TOTALS: | | | | | 1,440,061.04 | | 1,377,397.81 | |
| Below Accounts are "Pass-Through" accounts and their activity is included in the above transactions so they are not included in the totals. | | | | | | | | |
| Tax Account | 701 | 2,422.66 | 2.34 | - | 2,425.00 | - | 2,425.00 | 701-000-001.000 |
| Payroll Account | All | 1,463.34 | 2.82 | - | 1,466.16 | - | 1,466.16 | 101-000-001.001 |
| Debit Card Account | All | 5,511.42 | 4,563.58 | 258.11 | 9,816.89 | - | 9,816.89 | 101-000-001.010 |
| CD'S | | | Value | | Terms | Interest Rate | | |
| Water Department | 591 | 19179-4190517 | 156,676.42 | 2/22/2025 | 36 mths | 0.85 | | 591-000-003.014 |
| Water RRI | 591 | 4,195,788.00 | 101,497.61 | 7/22/2026 | 60 mths | 0.85 | | 591-000-003.012 |
| Fire Department | 206 | 790-0031027 | 47,601.17 | 4/10/2023 | 60 mths | 1.49 | | 206-000-003.001 |
| Fire Department | 206 | 102103071 | 66,898.60 | 1/24/2024 | 36 mths | 1.74 | | 206-000-003.015 |
| TOTAL VALUE OF CD'S | | | 372,673.80 | | | | 1,750,071.61 | |

supervisor@burttownship.com

From: Capt M. Waldron <mwaldron@algercounty.gov>
Sent: Tuesday, May 9, 2023 1:36 PM
To: supervisor@burttownship.com
Subject: Re: [EXTERNAL]Traffic

Stats for April 2023

Assault Investigation - 2
Snowmobile PIA - 1
General / Civil Assist - 3
Trespassing order - 1
Traffic Misdemeanors - 4
Traffic stops - 22
Traffic citations - 16

Capt. Matthew Waldron
Alger County Sheriff's Office
101 E. Varnum St.
Munising, MI 49862

TX 906-387-7027
Fax 906-387-1728

From: supervisor@burttownship.com <supervisor@burttownship.com>
Sent: Tuesday, May 9, 2023 1:02 PM
To: Capt M. Waldron <mwaldron@algercounty.gov>
Subject: [EXTERNAL]Traffic

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